




Open Monday - Thursday 8am - 4:30pm
(507) 460-5020

 <p>Workforce DEVELOPMENT, INC. The Workforce Development Board of Southeast Minnesota</p>	<h2>GROWING CAREERS in Agriculture</h2>
<h3>STAY CONNECTED</h3>	<h3>PROGRAM INFORMATION</h3>
 <p>Scan here to visit our website!</p>	<p>Overview</p> <p>WDI's new Growing Careers program is designed to connect individuals to in-demand careers that support our region's agricultural economy. Through short-term certificates, credentialed training programs, on-the-job training, and Commercial Driver's License (CDL) opportunities, participants can build the skills needed for stable, high-quality employment.</p> <p>This program focuses on expanding access for individuals seeking a fresh start, including dislocated workers and those needing additional skill development, while helping meet the workforce needs of local employers. Training pathways span areas like agribusiness, food science, equipment maintenance, and transportation, creating multiple entry points into agriculture and related industries.</p> <p>Participants will train through trusted regional institutions, ensuring high-quality instruction and strong connections to career opportunities right here in our communities.</p>
<h3>INQUIRE TODAY</h3>	<p>Career Paths to Explore</p> <p>Certificates & Short-Term Training Agribusiness Food Science Precision Ag Food Safety Boiler Operator Welding Industrial Maintenance Auto Robotics <i>and More!</i></p> <p>Commercial Driver's Licenses (CDL) Class A/B Passenger & School Bus HazMat Air Brakes</p> <p>Associate Degrees & Credentialed Training Ag Sciences Biotechnology Food Science Tech Diesel Technology General Service Tech <i>and More!</i></p>
 <p>Jenny Iverson Agriculture Coordinator jiverson@wdimn.org 507.460.5806</p>	<p>Turn your interest in agriculture into a rewarding career! To learn more about the program or to find out if you're eligible, contact our Agriculture Coordinator, Jenny Iverson today!</p> <p><small>The State of Minnesota Department of Employment and Economic Development (DEED) funded (or funded in part) this training through a grant. The grant recipient created this training. DEED does not endorse this publicity or training or make guarantees, warranties, or assurances of any kind, express or implied, regarding the accuracy, completeness, timeliness, usefulness, adequacy, continued availability or ownership of the information herein or elsewhere.</small></p>

Businesses: to have your job added, removed, or changed on this list,
please email Naomi Peuse at npeuse@wdimn.org

Job Seekers: find this list on our website at
<https://workforcedevelopmentinc.org/individuals/job-search/>
and use the "clickable" links to apply for jobs online

Weekly Job Boards

Delivered by text, directly to your phone!

Dodge



*Fillmore &
Houston*



Freeborn



Mower



Olmsted



*Red Wing
& Wabasha*



Rice



Steele



Scan the QR to sign up and
receive the weekly job board sent
directly to your mobile phone.
Unsubscribe at any time.

Serving career seekers and employers throughout Southeast Minnesota

Paper applications available at the Austin office:

Austin: Pet Authority, Cedar Valley Services, The Joseph Company Construction, Jimmy Johns, QPP, Liberty Foods, The Cedars, Our House, City of Austin Parks & Rec, All Fur Dogs, Dairy Queen

Albert Lea: Select Foods

Blooming Prairie: Tandem

Dodge Center: McNeilus Steel

Stewartville: Aerotek

Spherion Staffing is urgently hiring for the following positions:

Apply at <https://www.spherion.com/job-seekers/> or call us at 507-451-3400.

- TIG Welder
- MIG Welder
- Traveling Maintenance / Millwright (Industrial maintenance based)

GENERAL

Maintenance Technician – Our House Senior Living

Apply at: <https://shorturl.at/ZtVSa>

This position is responsible for supporting the overall maintenance and upkeep of our two Memory Care locations and our Senior Apartment location in Austin, MN. The ideal candidate will have hands-on experience with general building repairs, grounds maintenance, and routine property upkeep, while providing excellent service and working independently to manage daily priorities and ongoing projects. Competitive pay.

Custodial Associate – Momentum Behavior Services

Apply at: <https://shorturl.at/aimYY>

We are seeking a skilled and dependable Custodial Associate to support the upkeep and overall functionality of our clinic environments. As a Custodial Associate, you will be responsible for maintaining the cleanliness, safety, and functionality of clinic facilities and grounds. This role combines custodial duties with preventative upkeep to ensure a safe, efficient, and well-maintained environment. \$25 per hour.

Fiber Technician – Metronet

Apply at: <https://shorturl.at/YTFGR>

As a Fiber Technician you will be responsible for performing basic to advanced installations, disconnects and service changes for residential and business customers for high-speed internet services, phone, and TV. You will provide basic troubleshooting and repair for services from the fiber terminal, or the ONT to consumer's electronic devices (TV, Modem, and Wireless devices etc.).

Herdsperson – Holden Farms, Inc, Dexter MN

Apply at: <https://tinyurl.com/jnh377mw>

Holden Farms strives to be the nation's most progressive, innovative, and collaborative pork producer. Reports to the Sow Farm Manager and is responsible for daily care, health and maintenance for all pigs at designated worksite. \$15.25 - \$15.75 per hour.

Security/Mounted Posse Contract - Mower County Mount Posse

Apply at: <https://shorturl.at/HqpeP>

This role supports public safety efforts at community events and provides visible security presence during events both on foot and horseback (when applicable). Duties: Assist local law enforcement officers during community events, annual county fair, and during events by providing mounted or ground support and crowd control. Engage with community members. Participate in training sessions to maintain health and safety standards, and emergency response procedures. Qualifications: Must be 21 + years of age. Valid Identification required. Comfortable working around horses/animals and in public/crowded environments. Up to \$20.00 per hour

Lumberyard Worker FT - Austin Bulder Supply

Apply at: <https://shorturl.at/Tkflt>

Job duties include but are not limited to: Loading/unloading lumber and other building materials. Pulling orders and loading customer material. Stocking lumber bins. Strapping loads. Pulling/backing trailers and operating a forklift. Delivery of materials to job site. Ability to operate saws to cut material. Cleaning and organizing the yard as well as other general warehouse duties. Requirements: Must have a valid driver's license with a clean driving record and be able to obtain a DOT health card. \$18 - \$21 an hour

Maintenance Millwright FT - Nexus Cooperative, Brownsdale MN

Apply at: <https://shorturl.at/AHAjH>

Disassemble and reassemble equipment for repair or transportation. Review and interpret engineering specifications, schematics, and blueprints to determine work procedures. Transfer equipment to the applicable site for maintenance to avoid safety hazards. Work with a range of hand tools including measuring tools, welding, and brazing equipment. Maintain, repair, and overhaul machinery and vehicles, such as tractors, harvesters, and irrigation systems. Requirements: High School Diploma or equivalent. 2+ years' experience as a Millwright or similar job. \$20 - \$24 per hour

Construction Laborers & Carpenters FT - JD Driver

Apply at: <https://shorturl.at/wB2dT>

As part of our team, you'll work on a variety of projects: from installing interior fixtures and finishes to helping with exterior carpentry tasks. You'll be learning from skilled professionals, gaining valuable experience, and contributing to projects that make a real impact. No prior experience is required, but if you have it, that's a bonus! Most importantly, we're looking for people who are physically fit, eager to learn, and ready to take on new challenges. \$17 - \$27 per hour

Forklift Operator FT - Apple Valley Foods

Apply at: <https://shorturl.at/xVb0a>

Assist in receiving/shipping raw materials from carrier as needed. Perform unloading and moving raw materials away by forklift or hand jack. Perform hand stacking and hand loading product as needed. Restock supplies for production department by staging and picking ingredients as need arise for production and using work orders to stage products ahead of time to help set up for following shift; High School Diploma required. Must be able to drive stand-up Forklift equipment and operate hand jack. \$22 per hour

Janitor PT or FT - King Maintenance

Apply at: <https://kingmaintenanceinc.com/employment-form.pdf>

Currently hiring applicants over 18 years old. Workdays: Weekdays, Shift: Second (Evening), Hours Per Week: 25 (ask if you desire more hours). Great for students! Fantastic & fun team atmosphere. King Maintenance, Inc. is a local Austin, MN company seeking self-motivated, part-time, cleaning technicians. Full time hours may be available. Must be 16 years of age or older. Candidate must have a willingness to learn and help others. Duties will include various cleaning and sanitizing duties, including janitor/custodian work. Duties may also include carpet cleaning & floor finish application. Carpet cleaning/extraction duties include an extra incentive bonus pay! Must be able to perform manual labor. Will have to read and understand labels on cleaning products, safety data sheets (SDS), hazard warnings, equipment manuals, etc. Candidate must be flexible and accommodating to the needs at that time. Candidate must be responsible and able to work alone for the most part but will still be around others. No education is required. Applicant must be able to work alone, be responsible, and work on several projects simultaneously. Applicant must be able to lift 50 lbs. on occasion. Raises given based on merit and seniority. Download application, fill it out, and fax to 507-437-

2008. Include job code "CleanTech23-RCC" when applying. Applications also available at the Workforce Development office. **New starting wage is \$15 per hour**

RETAIL

Apparel Team Supervisor – Walmart

Apply at: <https://shorturl.at/Z4Npo>

Apparel associates greet customers on the sales floor, offer them assistance and recommend merchandise based on the customer's wants and needs. After moving incoming merchandise out to the salesfloor, they ensure the clothing racks, tables and displays are maintained and in proper order throughout the day. \$20 - \$33 per hour.

Several additional positions are available at Walmart.

Apply at: <https://shorturl.at/s7bNS>

Stocking, Online Order Filling, Remodeling, Asset Protection, Pharmacy.

FT Store Associate – Aldi

Apply at: <https://shorturl.at/Xd4z3>

As a store associate, you'll be responsible for merchandising and stocking product, cashiering, and cleaning to keep the store looking its best. You'll enhance the customer shopping experience by working collaboratively with the ALDI team and providing exceptional customer service. \$18 per hour.

Sales Associate – Sun Tan City, Teslow Group

Apply at: <https://shorturl.at/bCNUh>

Pay \$11 - \$17 per hour

Cashier PT - Runnings

Apply at: <https://shorturl.at/PLu48>

The cashier is responsible to interact with customers as they enter and leave the retail store. The primary function of the Cashier is to provide excellent customer service. Hours vary and this role may include some nights or weekends. Pay Range: \$12 - \$14 per hour depending on experience.

Cashier PT & FT - Dunhams Sports

Apply at: <https://shorturl.at/iplfn>

Provide excellent customer service is primary responsibility. Ringing cash register, answering phones, performing merchandising and operational tasks. Merchandise knowledge preferred, such as apparel, footwear, field and stream, exercise or general athletics.

General Manager FT - Dunhams Sports

Apply at: <https://bit.ly/3N96Ep4>

New store opening! 1209 18th Ave NW, Austin. Responsibilities include: Operational, merchandising, administrative functions within the store. Leading and training staff in providing exceptional customer service. Store opening and closing responsibilities. Driving sales through customer service and report analysis. Qualifications: Must have 5 years of RETAIL management experience.

Sales Associates-PT - Pet Authority

Send resume: info@thepetauthority.com

The Pet Authority Austin and Albert Lea is looking for a PT Sales Associate. Must have a passion for animals, a positive attitude, be motivated, dependable with reliable transportation, and able to work up to approx. 16-20 hours per week between 8:45 and 6:30 M-F and 8:45-4:30 Sat...no Sundays. Good customer service skills are a must as is the ability to lift 50# regularly and be on your feet for your shift. Duties include helping customers, cashiering, stocking, cleaning, etc. Apply in person during business hours at 803 18th Ave NW.

FOOD SERVICE

Multiple Positions - Applebee's

Apply at: <https://tinyurl.com/3vmct4ay>

FT and PT available.

Food Service Worker – Mower County Jail, Consolidated Mgmt Company

Apply at: <https://bit.ly/4sMS6ul>

PT Consolidated Management Company is a national, on-site food service management company founded in 1975 specializing in college, corporate, and correctional facilities. We are large enough to do the job right and small enough to care about our Team Members.

HEALTH CARE, HUMAN SERVICES, & EDUCATION

Multiple Positions Available – Austin Public Schools

Apply at: <https://tinyurl.com/4fnk3h9d>

Several teaching, coaching, and support staff positions for summer and/or the 2026-27 school year are posted.

Multiple Positions Available – Lyle Public School

Apply at: <https://www.lyle.k12.mn.us/page/3762>

Several licensed, unlicensed, and coaching positions for the 2026-27 school year are posted.

Multiple Positions Available – LeRoy-Ostrander Public School

Apply at: <https://www.leroy.k12.mn.us/page/2777>

Several teaching, coaching, and support staff positions for summer and/or the 2026-27 school year are posted.

Licensed Practical Nurse (LPN) – Home Instead

Apply at: <https://bit.ly/4t8KPVL>

Do you want to be a part of a team that understands you personally and professionally and recognizes your awesome work? Home Instead has been providing in home care for seniors in our community for over 20 years. We appreciate our senior clients and we appreciate you! Our 24/7 client lives in Austin, MN. Multiple shifts available for this client. Choose how many you'd like! We are incredibly flexible for this amazing long-term client. We have positions to fill immediately. On Call positions are also available! \$30 per hour.

Multiple Positions Available - Sacred Heart Care Center

Apply at: <https://shorturl.at/6dQSH>

- Assisted Living Activities Assistant Are you the kind of person who can turn bingo into a championship event, get people singing along to old classics, and make every resident feel like the star of the show? We're looking for an energetic, compassionate, and creative **Activities Assistant** to help make life brighter for the amazing seniors in our Assisted Living community. \$14-\$19 per hour.
- RN/LPN We are currently hiring RNs and LPNs who are passionate about providing quality long-term care. As a nurse at Sacred Heart Care Center, you will play a vital role in delivering and supervising care, ensuring resident dignity, and promoting a collaborative and respectful team environment. \$31 - \$41 per hour.

Science Teacher – Pacelli Catholic School

Apply At: <https://shorturl.at/fwYQC>

Pacelli Catholic Schools in Austin, MN is seeking a qualified Grade 9-12 science teacher. It is preferred that applicants hold or be able to acquire a Minnesota teaching license. This position is open immediately or at the start of the 2025-2026 school year. Applicants with a bachelor degree and background/experience in science will be considered. We welcome interested applicants of all Christian faith backgrounds to apply. \$38,000 - \$50,000 per year.

Multiple Positions - Sevita/REM Community Services

Apply at: <https://shorturl.at/MbYCq>

Multiple positions available.

Multiple Positions Available - South Grove Lodge

Apply at: <http://bit.ly/3IIXOcP>

- Medication Assistant FT for 3rd shift 10 PM - 6:30 AM. Provides medication assistance for residents. May be called upon to assist residents with activities of daily living, including bathing, dressing, grooming, toileting, eating, transferring, and mobility, as needed. \$16 per hour. \$1 shift differential after 2 PM. Earn up to 1% wage increase every quarter.
- Health Service Director FT Collaborate with the Administrator in hiring, supervising, evaluating, and providing progressive discipline for staff. Develop and monitor work schedules for Caregivers and Nursing staff to ensure optimal staffing levels for quality care. Serve as a member of the facility management team and act as Administrator in their absence. Assist with marketing responsibilities and build networks with healthcare community referral sources. Provide training to staff on health-related topics and maintain

training records. Act as a role model for professional appearance, communication, and conduct. Oversee the resident assessment process and ensure accurate and updated service plans. \$80,000 annually.

Youth Care Professional FT - Nexus Family Healing

Apply at: <https://shorturl.at/Adfzv>

Our Youth Care Professional is responsible for providing reliable and timely support and reinforcement of all therapeutic programming by providing guidance and direction to clients in their daily living activities by utilizing trauma-informed practices to maintain a safe environment, while ensuring the client's needs are met. Required Education and Licensure: Minimum 21 years of age. High School diploma or GED is required. \$18.50 - \$20 an hour.

Multiple Positions Available – Cedar Valley Services

Send resume to: mshippy@cedarvalleyservices.org

- Designated Coordinator FT Responsible for the development of individual service plans based on a thorough assessment of persons served interests and abilities; coordinating this plan with other staff and outside team members. Caseload is potentially comprised of Waiver and EE participants and may also include seniors. Will assure quality programming which meets DHS, DEED, and CARF requirements and other applicable regulations. Provides direction and support for direct care staff both in the facility and in the community. Qualifications include: Bachelor's degree (preferred) in Human Services related field and one year of full-time work experience providing direct care services to persons with disabilities; **OR** A.A. Degree in Human Services related field and two years of full-time work experience providing direct care services to persons with disabilities; **OR** Diploma in Human Services related field from an accredited postsecondary institution and three years of full-time experience providing direct care services to persons with disabilities; **OR** Minimum of 50 hours of education and training related to human services and disabilities; **AND** Four years of full-time work experience providing direct care services to persons with disabilities under the supervision of a staff person who meets one of the first three qualifications. Requires valid MN driver's license along with acceptable driving record. Background check required.
- Direct Support Professional FT or PT M-F, days. Assist/train adults with developmental disabilities (our persons served) with personal care, work skills, transportation, and independent living skills. HS diploma/GED and experience preferred. Requires valid MN driver's license along with acceptable driving record. Background check required.

Multiple Positions - Independent Management Services

Send resume to: ltuttle@imsofmn.com

- Group Home Case Counselor PT: Duties include client supervision including ADL's, medication administration, cooking, light housekeeping, community-based outings, and assuring the health and safety of the clients. This position does include weekends, evenings, overnights, and some holidays. This position would also entail some on-call shifts as well. Applicants must have a valid driver's license and insurance, must pass a background check, high school diploma or GED, be able to maintain and complete documentation. Applicants should have experience working in human services field, the ability to problem-solve, work independently, and have good communication skills. \$16 per hour
- ARMHS Worker FT: As an ARMHS Practitioner, you will be a vital part of our mental health support team and have the chance to create a significant impact on the lives of adults with Mental Illness. By delivering skill building, education, and support services, you will contribute to their psychiatric stability, social competencies, independent living, and overall well-being, in alignment with State Statute and Department of Human Services guidelines in Minnesota. Licensure is not required unless you hold a Social Work degree (BA, BA, or MA). A Social Work license (LGS, LGSW, LISW, or LICSW) is required only for candidates who hold a Social Work degree (BA., BS., or MA), per the Minnesota Board of Social Work requirements. Required Qualifications: Bachelor's degree in behavioral sciences, or a related field with relevant experience in behavioral sciences or 2,000 hours of supervised experience delivering services to clients with mental health issues. \$24 per hour
- Guardianship Agent FT: In this position you would be encouraging clients' independence, ensuring clients' safety, attending court hearings as required, assisting family with forms needed to receive/continue services, and other various responsibilities You would be working with clients in a positive and proactive manner, treating them with

dignity and respect. Qualified candidates must have the ability to maintain client confidentiality, act and communicate in a professional manner and have strong problem-solving capabilities. Hours are flexible. Monday through Friday. Part-time positions available. \$17 per hour

OFFICE & ADMINISTRATIVE

Transportation Dispatch – Hormel

Apply at: <https://tinyurl.com/ye23kamx>

Dispatch around 15,000 customer delivered loads in Minnesota and Wisconsin annually. Serve as dispatch operations liaison between Hormel enterprise and motor carrier partners. Coordinate freight transportation based upon ship location. Analyze order quantity, destination, weight, delivery date and product type to determine consolidation and efficiency via transportation management systems. \$22.25 - \$28.50 per hour.

Medical Administrative Assistant – Mayo Clinic

Apply at: <https://tinyurl.com/2trec7d6>

Applies expertise to perform a variety of clinical and non-clinical administrative support tasks including requesting and managing the flow of patient materials; coordinating appointment schedules; scheduling, coordination, and follow-up tasks for meetings, events, and professional travel; managing calendars; preparing documents and presentation materials; processing invoices and reimbursements; composing and/or transcribing correspondence/documents; supporting departmental projects/activities; creating and maintaining web sites, web pages, databases, spreadsheets, social media accounts; answering telephones and providing related follow-through. \$21.55 - \$30.22 per hour.

PROFESSIONAL

Real Estate Paralegal – Adams, Rizzi & Sween, P.A.

Apply at: <https://shorturl.at/ogOmw>

Professionally develops and maintains direct, continuing relationships with real estate agents, brokers, and clients to ensure customer satisfaction and loyalty. Accurately and timely prepares closing documents. Schedules and prepares documents for purchase, sale, and refinance closings. Conducts closings at the Adams Rizzi & Sween offices. Works with staff attorneys to prepare title opinions and reports. Prepares purchase agreements. Maintains client file records. Processes incoming and outgoing wires. Processes electronic Certificate of Real Estate Value. Assists other departments (secretarial, bookkeeping, etc.) with miscellaneous projects. Effectively performs duties and responsibilities within scope of the position with minimal supervision. \$22 - \$25 per hour.

Food Safety and Quality Associate Supervisor – Hormel

Apply at: <https://shorturl.at/e1tae>

Lead, direct and train employees to achieve quality standards, manage product quality, create and maintain an engaged and team-oriented work force to improve business results, consult with management, providing leadership on quality and food safety in the manufacturing facility, oversee sanitation procedures and food safety. This position is very hands-on – Food Safety and Quality Supervisors are usually in the production area “on their feet” about 60% of the shift

Requirements: Bachelor’s degree in Food Science, Animal Science, Agricultural Business, Management, Business Administration, or a related field with a minimum 2.7 cumulative GPA, 3.0 preferred, OR 5+ years of relevant supervisory experience. \$57,900-\$81,100 per year.

Production Supervisor/Team Lead FT - Hormel

Apply at: <https://shorturl.at/kEvvY>

Leads team members by managing and executing plant processes. Manages team members in attaining production and quality goals. Ensures appropriate resources (including materials, equipment, and staffing needs) are available to maintain production schedules. Supports continuous improvement processes to ensure that goals in safety, quality, cost, and customer service are met. Creates and maintains an engaged and team-oriented workforce to improve business results. **QUALIFICATIONS:** 1+ year of experience as a shift lead, shift supervisor, assistant manager, etc. OR Associate’s Degree. The base hiring pay range for the Team Leader role is between \$70,000 - \$82,500 per year

RIVERLAND COMMUNITY COLLEGE

Multiple teaching and administrative positions available.

Apply at: <https://tinyurl.com/3cw78u23>