



*The Workforce Development Board
of Southeast Minnesota*

Mower List 1/26/2026

**Open Monday-Thursday 8am-4:30pm.
507-460-5020.**

Every Wednesday 11am-1pm: Tech coaching with the Austin Public Library Tech Coach at WDI. Assistance with basic tech questions on your phone/laptop.

Businesses, to have your job added/ removed or changed on this list, please email Jenny Iverson at
Jl Iverson@wdimn.org

Job Seekers, find this list on our website at:
<https://workforcedevelopmentinc.org/individuals/job-search/>
and use the “clickable” links to easily apply for jobs on the web.

Weekly Job Boards

Delivered by text, directly to your phone!

Dodge



*Fillmore &
Houston*



Freeborn



Mower



Olmsted



*Red Wing
& Wabasha*



Rice



Steele



*Scan the QR to sign up and
receive the weekly job board sent
directly to your mobile phone.
Unsubscribe at any time.*

Serving career seekers and employers throughout Southeast Minnesota

Paper applications available at the Austin office:

Austin: Pet Authority, Cedar Valley Services, The Joseph Company Construction, Jimmy Johns, QPP, Liberty Foods, The Cedars, Our House, City of Austin Parks & Rec, All Fur Dogs, Dairy Queen

Albert Lea: Select Foods

Blooming Prairie: Tandem

Dodge Center: McNeilus Steel

Stewartville: Aerotek

Spherion Staffing: IMMEDIATE openings located in Owatonna, Faribault, and Waseca Interested? Apply now at www.spherion.com or give us a call at 507-451-3400. We can dive into the details together.

- Albert Lea: 1st and 2nd Shift Forklift Operators/Material Handlers - \$18.50/hr - \$21.25/hr
- Albert Lea: 2nd Shift Industrial Maintenance Technician - \$25.00/hr - \$30.00/hr
- Albert Lea: Distribution Center Operations Manager - \$30.00/hr - \$45.00/hr
- Austin: 1st Shift CNC Machinist - \$27.50/hr - \$31.00+/hr
- Austin: 1st Shift TIG Welder/Fabricator - \$27.50/hr - \$29.50/hr
- Blooming Prairie: 1st Shift CNC Machinist Lead - \$30.00/hr

GENERAL

Security Officer FT-Securitas

Apply At: <https://shorten.ly/2oWF>

Join our team at Securitas Security where you will have the opportunity to serve your community while receiving elite training in safety and security. We are seeking customer service driven individuals for our security positions. We have a dedicated Region and Area Management Support Staff which will foster you through your growth and advancement in the company. Basic Requirements: 18 years of age or older. High School Diploma, GED, OR ability to complete the GED program within 6 months. \$18.50 an hour

Cleaner FT-Elation Properties

Apply At: <https://shorten.ly/swRdxW>

Elation Property Management is hiring! Due to unforeseen circumstances, we are urgently seeking a cleaner to perform routine cleaning tasks for common areas, grounds, and vacated units (unit turns). The ideal candidate will be one who can work independently to meet set cleaning and building upkeep expectations. We're looking for a cleaning and sanitation professional who will exceed client expectations, ensuring that our beloved community is always in good condition and maintained properly. \$17 an hour

Campus Supervisor PT-Austin High School

Apply At: <https://shorturl.at/YXUrc>

This position is responsible for checking student IDs and ensures that only authorized students are allowed access to the school building. This role is critical to maintaining a secure campus environment by verifying the

identity of students as they arrive, ensuring safety protocols are followed, and monitoring access points to prevent unauthorized entry. Acts as supervisor of students in a variety of settings on and about the AHS campus. Will operate and communicate using a radio communication system. The Campus Supervisor reports to the Assistant Principal and is responsible to that person for the proper interpretation and performance of the duties of that position. \$18.63 an hour

Rural Postal Carrier PT-USPS

Apply At: <https://shorturl.at/rx8IR>

This position requires a personal vehicle to use to deliver the mail. The current rate for reimbursement for use of your vehicle is 0.97/mile driven. This amount is paid tax free in addition to your hourly wages. All applications must be completed on the USPS company website: <https://about.usps.com/careers/welcome.htm>

We are seeking a dedicated and reliable Rural Carrier Associate (RCA) to join our team. This role involves delivering mail and packages to rural and suburban areas, ensuring timely and accurate service. The ideal candidate will have strong customer service skills, experience with driving large vehicles, and the ability to handle physical tasks such as heavy lifting and moving. This position offers an opportunity to work in a dynamic environment with a focus on community service and operational excellence. From \$21.89 per hour

SPAMBassador PT-Hormel

Apply At: <https://shorturl.at/Yw5R4>

The SPAMBassador is responsible to interact with visitors to the SPAM Museum. Helping the visitors with interactive displays and providing information about SPAM and Hormel Foods as well as answer questions. Additionally, the SPAMBassador is responsible to care for the SPAM Museum, maintaining the appearance during hours in which it is open to the public. This position also may be required to work evenings and weekends. \$12.00 - \$16.75 an hour

Custodian FT-Pacelli High School

Apply At: <https://shorturl.at/NgEyU>

We are seeking a dedicated and detail-oriented Custodian to join our team. The ideal candidate will be responsible for maintaining cleanliness and orderliness in various facilities, ensuring a safe and welcoming environment for all occupants. This role requires a proactive approach to custodial duties, including both routine cleaning and specialized tasks. Monday - Friday 8 hour midmorning to early evening shift. Exact hours to be determined. \$15.00 - \$20.00 per hour

Delivery Driver PT-NAPA

Apply At: <https://shorturl.at/fWqez>

Delivering parts to our Customers with a passion for developing relationships with our customers. Picks up parts from vendors, ensure stock room parts are accurately stocked and maintain/check inventory. What you'll need: Agility to bend to floor-level shelves and reach to upper shelves (eight feet) with use of stool or ladder when necessary and the stamina to stand and walk for entire work shift and lift up to 60 lbs of merchandise. This position offers an hourly pay range of \$14.45.

Production Worker FT-Palleton

Apply At: <https://shorturl.at/zXP0A>

Operate machinery and equipment safely within the manufacturing facility. Maintain cleanliness and organization of the work area to promote safety and efficiency. Follow safety protocols diligently, including proper use of personal protective equipment and adherence to factory procedure. From \$16.00 per hour

Shop Porter/Delivery Driver FT-Harty Mechanical

Apply At: <https://bit.ly/4pDlemd>

Harty Mechanical is seeking a reliable shop porter/delivery driver to join the team in the shop. We are a locally owned and family operated growing company. Qualifications: Valid driver's license with good driving history.

Able to get a DOT medical card. Able to drive a light truck and trailer in traffic. From \$17.00 per hour

Housekeeper FT-Double Tree by Hilton

Apply At: <https://shorturl.at/1U5p6>

Our housekeepers primarily do the cleaning for the hotel rooms. Hotel, Housekeeping, or Professional Cleaning Experience is preferred, but not required for the right applicant! Flexible Hours! Start time is 9am for Monday-Friday. Start time is 10am on Saturdays and Sundays. PTO starts accruing on Day 1! From \$14.00 per hour.

Custodian FT: Leroy-Ostrander Public Schools

Apply At: <https://shorturl.at/5jlO3>

LEROY-OSTRANDER PUBLIC SCHOOLS has an opening for the following position(s): Custodian Monday – Friday, 2:00 p.m. – 10:30 p.m. (Summer hours may differ) Salary per master agreement with Minnesota School Employees Association If interested, apply to: Aaron Hungerholt 406 W. Main St. LeRoy, MN 55951 ahungerholt@leroy.k12.mn.us

Construction Laborers & Carpenters FT: JD Driver

Apply At: <https://shorturl.at/wB2dT>

As part of our team, you'll work on a variety of projects: from installing interior fixtures and finishes to helping with exterior carpentry tasks. You'll be learning from skilled professionals, gaining valuable experience, and contributing to projects that make a real impact. No prior experience is required, but if you have it, that's a bonus! Most importantly, we're looking for people who are physically fit, eager to learn, and ready to take on new challenges. \$17.00 - \$27.00 per hour

Driver PT: Salvation Army

Apply At: <https://shorturl.at/3p9xW>

The Driver - DOT is responsible for transporting food, donations, and supplies using The Salvation Army's box truck and other agency vehicles. Duties include loading and unloading items, maintaining vehicle cleanliness and safety, and supporting programs through reliable delivery services. Wage: \$18 per hour, 15 hours a week

Forklift Operator FT: Apple Valley Foods

Apply At: <https://shorturl.at/xVb0a>

Assist in receiving/shipping raw materials from carrier as needed. Perform unloading and moving raw materials away by forklift or hand jack. Perform hand stacking and hand loading product as needed. Restock supplies for production department by staging and picking ingredients as need arise for production and using work orders to stage products ahead of time to help set up for following shift; High School Diploma required. Must be able to drive stand-up Forklift equipment and operate hand jack.

Janitor PT or FT-King Maintenance

Apply at: <http://www.kingmaintenanceinc.com/application.pdf>

Workdays: Weekdays, Shift: Second (Evening), Hours Per Week: 25 (ask if you desire more hours). Great for students! Fantastic & fun team atmosphere. Sometimes we provide pizza, cookies, or other food for the team! This is a great place to work. King Maintenance, Inc. is a local Austin, MN company seeking self-motivated, part-time, cleaning technicians. Full time hours may be available. Must be 16 years of age or older. Candidate must have a willingness to learn and help others. Duties will include various cleaning and sanitizing duties, including janitor/custodian work. Duties may also include carpet cleaning & floor finish application. Carpet cleaning/extraction duties include an extra incentive bonus pay! Must be able to perform manual labor. Will have to read and understand labels on cleaning products, safety data sheets (SDS), hazard warnings, equipment manuals, etc. Candidate must be flexible and accommodating to the needs at that time. Candidate must be responsible and able to work alone for the most part but will still be around others. No education is required. Applicant must be able to work alone, be responsible, and work on several projects simultaneously. Applicant must be able to lift 50 lbs. on occasion. **New starting wage is \$15.00/hr.** Raises given based on merit

and seniority. Please apply at <http://www.kingmaintenanceinc.com/application.pdf>. Download application, fill it out, and fax to 507-437-2008. Include job code "CleanTech23-RCC" when applying. Applications also available at the Workforce Development office.

Production/Forklift-Hormel

Apply at: hormeljob.com

Security Officer – Securitas

Apply at: www.securitasjobs.com

TECHNICAL

Transit Driver PT & FT-SMART

Apply at: <https://shorturl.at/xFl60>

SMART Transit in Austin is looking for full-time and part-time transit bus drivers. Responsible for transportation of employees, consumers, and the general public in a safe manner. Will coordinate daily transportation schedule and route to insure efficient operation and will perform scheduled inspections to insure safe and lawful operation of the bus. Will maintain vehicle logs, shipping manifests, and making sure vehicle is clean at all times. Days/hours will vary. Must have or obtain class C CDL with passenger endorsement. CVS will assist with training and cost. From \$19 an hour

Drywall Hangers & Finishers FT-Deano's Drywall

Call or Text: 507-279-2329

We're hiring an experienced drywall finisher and hanger to join our team! If you can deliver a smooth, consistent finish and take pride in your craft, we want to talk. This is a professional position — not a training role — so please apply only if you have proven drywall finishing experience. What we offer: Competitive pay based on your skill level & experience. Steady, local work. Professional and respectful work environment

📞 Call or text 507-279-2329 to set up your interview. If you know your trade, we want you on our crew!

RETAIL

Store Manager FT-Firestone

Apply at: <https://shorten.ly/OJR5Q>

Responsible for every aspect of the store operation, which includes: selecting, coaching and developing store teammates as well as merchandising, advertising and promotion of products and services. High School Diploma or equivalent. \$2,500 sign-on bonus (for first-time hires). Pay Range: \$61,300.00 - \$104,200.00

General Manager FT-Dunhams Sports

Apply at: <https://bit.ly/3N96Ep4>

New store opening! 1209 18th Ave NW, Austin. Responsibilities include: Operational, merchandising, administrative functions within the store. Leading and training a staff in providing exceptional customer service. Store opening and closing responsibilities. Driving sales through customer service and report analysis. Qualifications: Must have 5 years of RETAIL management experience.

Sales FT-NAPA

Apply at: <https://shorturl.at/XCN4A>

As a NAPA **Counter Sales**, you are looked at as the "face of the retail store" and the go to person as soon as our customers enter our retail stores for all of their automotive needs. You don't need to be able to tear and motor down and rebuild it (however, if you can, that's awesome) – but we do need you to have a background and knowledge of automotive parts. A NAPA Counter Sales associate is a great opportunity whether you are looking to spend your career with us as a Parts Specialist, want to work full/part-time or you just want to get your foot in the door with us to explore other careers at some point – We welcome you! \$16 an hour

Multiple Positions FT & PT-Ollie's Bargain Outlet

Apply at: <https://shorturl.at/fZQ6x>

New store opening!! Multiple positions available. Grow your career with a retail company built on 43 years of success and earn a 20% discount on all your Ollie's purchases. Publicly traded since 2015 and recognized by Yelp as the Fastest-Growing Brand of 2025, we're 600+ stores strong in 34 states and deeply committed to expanding our national footprint.

Sales Associates-PT-Pet Authority

Send Resume: info@thepetauthority.com

The Pet Authority Austin and Albert Lea is looking for a PT Sales Associate. Must have a passion for animals, a positive attitude, be motivated, dependable with reliable transportation, and able to work up to approx. 16-20 hours per week between 8:45 and 6:30 M-F and 8:45-4:30 Sat...no Sundays. Good customer service skills are a must as is the ability to lift 50# regularly and be on your feet for your shift. Duties include helping customers, cashiering, stocking, cleaning, etc. Apply in person during business hours at 803 18th Ave NW.

FOOD SERVICE

Lead Supervisor FT-Eurest

Apply at: <https://shorten.ly/QpE7>

We are hiring immediately for a full time BACK OF HOUSE LEAD SUPERVISOR position. Location: Hormel - 1101 Main Street North, Austin, MN 55912. *Note: online applications accepted only.* Schedule: Full time schedule. Monday - Friday, hours may vary. Further details upon interview. Requirement: Previous back-of-house lead supervisor experience required. Pay Range: \$21.00 per hour to \$25.00 per hour. Supervises hourly associates to ensure their practices comply with company policies and procedures. We Make Applying Easy! Want to apply to this job via text messaging? Text JOB to 75000 and search requisition ID number 1497172.

Lunchroom Supervisor PT-Banfield Elementary

Apply at: <https://shorturl.at/0eIG2>

Supervise elementary aged students during lunch (classroom or cafeteria). Assist with behaviors. Keep students on schedule. Adhere to cafeteria rules. Salary: \$12.00 per hour

Multiple Positions-Applebee's FT and PT available.

Apply at: <https://tinyurl.com/3vmct4ay>

Crew Member- Culvers

Apply at: <https://bit.ly/2QwCjTX>

Multiple FT and PT food service positions available.

HEALTHCARE, HUMAN SERVICES, & EDUCATION

Child Care Teacher FT-Bright Horizons

Apply at: <https://shorten.ly/avVoKQ>

Create hands-on activities to meet the needs and interests of the children. Maintain open communication with parents, sharing their child's daily milestones. Ensure a safe and clean classroom by following essential procedures and guidelines. Provide support in any classroom or age group where teaching coverage is needed across a center or in nearby locations

Qualifications: Candidates must pass required state and company background checks, and meet state and company minimum education and experience requirements: 18 years of age with a high school diploma or GED is required. 1 year of professional experience teaching in child care, daycare, or preschool settings is preferred. \$18.25 - \$24.75 an hour

Behavior Therapist FT-MAC Midwest

Apply at: <https://shorturl.at/zgHAW>

The Minnesota Autism Center (MAC), a non-profit organization, is currently seeking qualified Behavioral Therapist/Mental Health Practitioners to provide direct 1:1 therapy and group therapy to children and adults affected by Autism Spectrum Disorders (ASD). PCA (Personal Care Assistant)- DSP (Direct Support Professional)- Paraprofessional- CNA (Certified Nursing Assistant)- Home Health Aide- Welcome to apply!! Position also known as: Behavioral Technician, Behavioral Therapist, Behavior Therapist, ABA Therapist, Applied Behavior Analysis Therapist. Full time opportunities available. 8:15 am to 4:45 pm Monday through Friday. No nights or weekends required! Part time opportunities available: Monday-Friday, 8:15AM-12:00PM or 12:30PM-4:45PM. Full expenses paid for obtaining RBT (Registered Behavioral Technician) Certification for Level 3 Behavioral Therapists who meet the criteria. Compensation for this role ranges from \$18 to \$20 per hour and is determined based on factors such as experience, geographic location, and EIDBI level. 18 years old, high school diploma or GED.

Multiple Positions-Sevita/REM Community Services

Apply at: <https://shorturl.at/MbYCq>

Multiple Direct Support Professional jobs.

Multiple Positions-South Grove Lodge

Apply at: <http://bit.ly/3IIXOcP>

Two Full time Med Aide and 1 Part time med aide all for 3rd shift 10P-6:30a. \$16/hr. \$1 shift differential after 2pm. Earn up to 1% wage increase every Quarter

TMA/CNA PT: St. Mark's Living

Apply At: <https://rb.gy/tnw5sn>

TMA/CNA responsibilities: Assist patients with activities of daily living, including bathing, grooming, and feeding. Take and record vital signs. Provide emotional support to patients and their families. Assist with medical procedures under the supervision of healthcare professionals. Maintain a clean and safe environment for patients. Document patient interactions in medical records. Qualifications: Previous experience in long term care, acute care, or clinic settings preferred. \$19.02 - \$20.78 per hour.

Youth Care Professional FT: Nexus Family Healing

Apply At: <https://shorturl.at/Adfzy>

Our Youth Care Professional is responsible for providing reliable and timely support and reinforcement of all therapeutic programing by providing guidance and direction to clients in their daily living activities by utilizing trauma informed practices to maintain a safe environment, while ensuring the client's needs are met. Required Education and Licensure: Minimum 21 years of age. High School diploma or GED is required. \$17.00 - \$18.50 an hour.

Designated Coordinator-FT-Cedar Valley Services

Send Resume: mshippy@cedarvalleyservices.org

Responsible for the development of individual service plans based on a thorough assessment of persons served interests and abilities; coordinating this plan with other staff and outside team members. Caseload is potentially comprised of Waiver and EE participants and may also include seniors. Will assure quality programming which meets DHS, DEED, and CARF requirements and other applicable regulations. Provides direction and support for direct care staff both in the facility and in the community. Qualifications include: Bachelor's degree (preferred) in Human Services related field and one year of full-time work experience providing direct care services to persons with disabilities; **OR** A.A. Degree in Human Services related field and two years of full-time work experience providing direct care services to persons with disabilities; **OR** Diploma in Human Services related field from an accredited postsecondary institution and three years of full-time experience providing direct care services to persons with disabilities; **OR** Minimum of 50 hours of education and training related to human services and disabilities; **AND** Four years of full-time work experience providing direct care services to persons with disabilities under the supervision of a staff person who meets one of the first three qualifications. Requires valid MN driver's license along with acceptable driving record. Background check required.

Direct Care Professional-FT or PT-Cedar Valley Services Send Resume: mshippy@cedarvalleyservices.org

M-F, days. Assist/train adults with developmental disabilities, our persons served, with personal care, work skills, transportation, and independent living skills. HS diploma/GED and experience preferred. Requires valid MN driver's license along with acceptable driving record. Background check required.

Multiple Positions-Independent Management Services

Send Resume To: ltuttle@imsomn.com

*Group Home Case Counselor PT: Duties include client supervision including ADL's, medication administration, cooking, light housekeeping, community-based outings, and assuring the health and safety of the clients. This position does include weekends, evenings, over nights, and some holidays. This position would also entail some on-call shifts as well. Applicants must have a valid driver's license and insurance, must pass a background check, high school diploma or GED, be able to maintain and complete documentation. Applicants should have experience working in human services field, the ability to problem solve, work independently, and have good communication skills. \$16.00 per hour

***ARMHS Worker FT:** As an ARMHS Practitioner, you will be a vital part of our mental health support team and have the chance to create a significant impact on the lives of adults with Mental Illness. By delivering skill building, education, and support services, you will contribute to their psychiatric stability, social competencies, independent living, and overall well-being, in alignment with State Statute and Department of Human Services guidelines in Minnesota. Licensure is not required unless you hold a Social Work degree (BA, BA, or MA). A Social Work license (LGS, LGSW, LISW, or LICSW) is required only for candidates who hold a Social Work degree (BA., BS., or MA), per the Minnesota Board of Social Work requirements. Required Qualifications: Bachelor's degree in behavioral sciences, or a related field with relevant experience in behavioral sciences or 2,000 hours of supervised experience delivering services to clients with mental health issues. From \$24.00 per hour

***Guardianship Agent FT:** In this position you would be encouraging clients' independence, ensuring clients' safety, attending court hearings as required, assisting family with forms needed to receive/continue services, and other various responsibilities. You would be working with clients in a positive and proactive manner, treating them with dignity and respect. Qualified candidates must have the ability to maintain client confidentiality, act and communicate in a professional manner and have strong problem solving capabilities. Hours are flexible. Monday through Friday. Part time positions available. \$17.00 per hour

OFFICE & ADMINISTRATIVE

Administrative Assistant FT- Nexus Family Healing

Apply at: <https://shorten.ly/ggzMp>

Our Administrative Assistant will provide clerical, reception, administrative and guest relations support within the assigned Nexus Family Healing agency. Each position will perform a variety of administrative and support functions for one or more program areas and will serve as the first point of contact for Nexus Family Healing clients and families who visit the respective Agency. Starting Salary: \$18 - \$20 per hour

Teller FT- First Farmers & Merchants Bank

Apply at: <https://bit.ly/49vT1rl>

First Farmers & Merchants Bank of Austin has an opening for a full-time Teller Position. Whether you're looking to start your career in banking, or simply needing a fun job with great hours, we want to hear from you! \$16 - \$17 an hour

Administrative Assistant FT-Palleton

Apply at: <https://shorturl.at/OZRll>

We are seeking a dynamic and highly organized Administrative Assistant to join our team! This vital role offers the opportunity to support daily office operations, streamline administrative processes, and enhance overall office efficiency. The ideal candidate will possess excellent communication skills, strong organizational abilities, and a proactive attitude. As an Administrative Assistant, you will be the first point of contact for visitors and callers, and ensure that office functions run smoothly. Your enthusiasm and attention to detail will contribute significantly to our positive work environment and operational success. From \$17.00 per hour

Executive Administrative Assistant FT-Hormel

Apply at: <https://shorturl.at/KKw64>

We are seeking a highly organized, proactive, and detail-oriented Executive Administrative Assistant to support senior leadership within Retail Sales. This role requires exceptional communication skills, strong prioritization abilities, and the capacity to manage multiple tasks in a fast-paced environment. The ideal candidate will provide comprehensive administrative support, ensuring smooth operations and professional representation of the Retail Sales leadership team. \$22.00 - \$30.75 an hour

Service Coordinator FT-Harty Mechanical

Apply at: <https://shorturl.at/lpPWh>

Maintain and manage service requests. Support for service department and its team members. Including 1) ordering parts and material for technicians 2) tracking deliveries and coordinating schedule accordingly and 3) assisting and guiding dispatch as needed. Provide service repair estimates for technicians. Provide coverage for Service Personnel when necessary. Qualifications: Previous experience with HVAC or Plumbing preferred. Office/Bluebeam/Revu experience preferred. From \$20.00 per hour.

SALES

Sales Specialist FT-Austin Builders Supply

Apply at: <https://shorturl.at/o2sHN>

We are seeking an experienced Materials Estimator and Sales Specialist to join our team. The ideal candidate is someone passionate about the lumber and construction industry. The successful candidate will play a crucial role in ensuring our customers receive accurate, timely and personalized assistance in estimating and purchasing lumber and building materials. This position requires a deep understanding of construction projects, strong interpersonal skills, and the ability to provide cost-effective solutions. This position is multi-faceted and includes inside and direct customer service. This is a not a work remote or hybrid position. \$23 - \$33 an hour

WORKFORCE DEVELOPMENT INC JOBS

Customer Service & Intake Specialist FT

Apply at: <https://shorturl.at/Lau64>

The Customer Service Specialist serves as both the welcoming front door to WDI and a critical support role for accurate program operations and compliance. This position blends high-quality customer service with Management Information Services (MIS) responsibilities, ensuring customers are supported with care while program data, documentation, enrollment, and financial records are complete, accurate, and compliant with funding requirements. If you are interested in a dynamic work environment at an organization dedicated to helping job seekers and employers, please submit your resume and letter of interest to be received by **4:30pm on Friday, January 30th.** \$45,760 - \$47,840 a year.