

Rochester Weekly Job Board Week of December 1st – December 5th

Workforce Development, Inc. offices will be <u>CLOSED</u> on Friday, December 12th for an all-staff training offsite. We will resume our regular schedule on **Monday**, December 15, 2025

The Rochester office of Workforce Development, Inc. is open **Monday – Friday, 8:00 am – 4:30 pm**. Follow us on <u>Facebook</u>, <u>Instagram</u>, <u>Twitter</u>, <u>YouTube</u>, and <u>LinkedIn</u>, visit our website at: <u>www.workforcedevelopmentinc.org</u> for more information, or call: **507.292.5152**

Looking to connect with a Career Planner?

Our Triage Career Planners are available **Monday – Thursday from 9:00 AM–12:00 PM and 1:00–4:00 PM.** Please check in at the front desk to get connected.

WDI- Clothing Closet!

We have a full professional clothing closet ready for anyone who needs clothing for work or upcoming interviews. The clothing is <u>FREE</u>, and no appointments are needed. We are <u>NOW</u> accepting women's & men's professional clothing donations, except medical scrubs tops/bottoms any size or color.

Live CareerForce Workshops!

Prepare for a successful job search with free, live online workshop and events. Register now! Appointments are available over the phone, in person, or online to get help in your job search.

Tuesday, December 2 - Creative Job Search: Internet and Social Media (Linkedkn) 10am-11am Register here

Wednesday, December 3 – Interview Skills 1pm-2:30pm Register here

Thursday, December 4 – Leveraging AI to Strengthen Your Job Search 1pm-2:30pm Register here

Available services include resume reviews, mock interviewing, interest assessments, career exploration, and other job search assistance. Once registered, staff will contact you to determine how you will meet. Please register at: https://careerforce.mn.gov/ and on the homepage, click Education and Training in the top menu, from the dropdown, select Events and Workshops.

Join Teams for Dislocated Workers Orientation Meeting!

If you have lost your job through no fault of your own, you may be eligible for Dislocated Worker services. We invite you to join our Rochester, MN Dislocated Worker Career Planners for a free virtual orientation to the Dislocated Worker program *via Teams*. These weekly sessions are held every *Thursday at 10 am*. Interested individuals only need to attend one of these free sessions to learn more about the resources available through the Dislocated Worker Program. Please join Jody Schaber and Anjanette Bills by accessing the link below!

<u>Click here to Join DW Teams Session</u> or visit: https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting enter the **Meeting ID**: 289 040 648 162 & **Passcode**: LQ6cE9No

Discover Mayo Clinic Career Webinars!

The Mayo Clinic Career Webinars are tailored for individuals interested in exploring career opportunities at Mayo Clinic. These include High School Webinars for students, parents, and educators to help guide post-graduation planning; Career Webinars for college students, recent graduates, and job seekers to learn about available roles and the application process; and Specialty Webinars that focus on specific topics, audiences, or career fields. Attendees are encouraged to explore over forty career areas and join Mayo Clinic's talent community to receive job alerts and discover life-changing career opportunities. For more information, please visit: https://connect.employees.mayo.edu/page/mayo-clinic-career-webinars/

The Building Strong Communities program is a multi-trade apprenticeship

This program offers individuals the opportunity to receive Union endorsed training, exposure, and a "foot in the door" to a career in the trades. Program graduates will have an opportunity to interview participating Construction Trade Unions and Contractors. Learn more at: https://buildingstrong.org/apply/

Are you looking for free, flexible, online training for IT Careers? IBM SkillsBuild may be the answer!

Through a partnership with IBM, WDI has access to a FREE online IT Careers training resource called SkillsBuild. Registration is easy and only requires an email address. Call 507.292.5152 to learn more about this IT training resource!

Health Access MN for MNsure-Certified Navigator Assistance

Health Access MN's expert navigators provide free help to people seeking health coverage. They can help with Applying for new coverage, assisting with problems, reviewing insurance, and answering questions. For more information or to apply: Denise Robertson, Health Access MN, denise@healthaccess.mn. For appts or questions about health coverage and renewals, contact info@healthaccess.mn, 507-589-8649. You can also help your clients apply for an appointment online through our website: https://healthaccess.mn/contact-us/make-an-appointment/. Our services are free!

Are you or is someone you know interested in working in Customer Service or as an Administrative Office Professional?

Call Hawthorne Learning Center today to learn about these *free training opportunities*. Call: 507-328-4486 for more information.

Minnesota State Commercial Driver Academy (CDL)

Interested in earning your Commercial Driver's License (CDL)? This is a program that can help individuals obtain their CDL license. Industry partners will interview and hire successful graduates as well as provide additional training to pick up where this training left off given the academy's condensed structure. This is a wonderful opportunity to gain access to an in-demand career that pays a living wage. For more information please visit:

https://www.minnstate.edu/employersolutions/training/cdlacademy/index.html

Keep Your Health Insurance!

If you have Medical Assistance or MinnesotaCare, it is important to update your contact information so Olmsted County can reach you when it's time to renew your health insurance. If you've moved in the past three years or you will be moving soon, please update your address, phone number, and email today.

Call us at 507-328-6500 or email us at PAQ@olmstedcounty.gov

Circa

Circa, a job posting and recruiting service, to provide candidates for several current openings that align with specified criteria such as location, profession, education, and experience. The list includes a wide range of positions, with a strong focus on healthcare roles, as well as opportunities in construction, retail, coordination, and technical fields. Many of the employers are federal contractors, and roles range from entry-level to senior-level experience. Most positions are in or around Rochester, MN. To learn more, please visit: https://employer.circaworks.com/jobs.asp?pagemode=7&aid=5810045

Employers Who Have Contacted WDI Seeking Candidates

New! Fourth Avenue Homes, Inc, is now hiring for Full/Part-time Direct Support Professionals (DSP) in Rochester, Winona, Faribault and Owatonna. Job description: Individuals served include the elderly with mental illness, brain injuries, developmental disabilities, behavioral and medical conditions. Pay may vary depending on the house or people's needs. The pay is between \$16 and \$25. To learn more or to apply visit:

https://fourthavenuehomes.org/employment-openings/

New! First Student is hiring for Part-time School Bus Driver. No experience as a bus driver is required! We're proud to train you with our industry-leading technology to help you succeed. Your day will include: A split shift, which means an early morning before-school pickup and an after-school drop-off with a few free hours in between, a guaranteed shift of (4) hours per school day, no working nights or weekends unless you want to additional hours gained through trips and charters when available. School Bus Driver benefits: \$26.00 / hour-\$29.00 / hour starting wage, based on school bus driver experience, \$2,000 sign-on bonus for drivers, Medical, Dental, & Vision Benefits plus 401k Retirement Savings Plans (Benefits offered may vary by location or CBA), and no experience necessary. They offer CDL training. To learn more or to apply visit: https://firststudentinc.directapply.one/jobs/?source=fs_firststudentinc_www

New! Rochester Motor Cars is now hiring for the following positions: Service Receptionist, Drive Attendant-Rochester Ford, Experienced Automotive Technician, Automotive Express Technician, Appearance Recon Manager, Business Development Rep. Sales Department, RMC Parts Driver. Auto Body Technician and Wholesale Parts Sales Rep. To learn more or to apply visit: https://rochestermotorcars.hireology.careers/jobs.html

New! NTS Security Employment has Full/Part-time positions available in Wisconsin and Minnesota for Protective Agent. Job description: looking for dependable, ethical, accountable, trustworthy, experienced security professionals with strong integrity to join our team. Successful candidates will be responsible for providing protection for our client's and their assets through numerous innovative security applications, such as, conducting patrols, addressing concerning behaviors, monitoring security systems. Salary: Starting at \$20.00 – 28.00 per hour. Benefits: Offering comprehensive rewards package with competitive compensation, health benefits, time off benefits (parental leave, vacations, holidays, health issues), voluntary benefits, well-being resources and much more, Employee assistance program, Health insurance, Paid time off (PTO) Professional development assistance

Referral program, 401k, an employee referral bonuses. To learn more or to apply, visit https://ntsprotection.com/national-tactical-security-employment/

New! Family First of Minnesota has the following job openings: EHS Home Visitor, Wayfinder Navigator, Site Coordinator, Custodial and Light Maintenance, Head Start Teacher and Crisi's Nursery Family Advocate. To learn more or to apply, visit: https://secure8.entertimeonline.com/ta/C267.careers?CareersSearch=&lang=en-US

New! Hope Ranch Barn is now hiring for a part-time Barn staff. Responsibilities: morning and independence, and opportunity for additional training. Maintenance, cleaning, and grooming tasks, passion for working with animals and time management and willingness to handle various tasks. Ability to work in all weather conditions and must be able to handle physical activity and lift to 40 pounds. To learn more or to apply call: Michelle at 507. 421.6036 or secretary@hoperanchteam.com

New! Mediacom Careers is now hiring Broadband Specialists. Job description & benefits: Company provided vehicle &gas card, Paid training & opportunity to promote, company provided tools, tablet & phone, paid vacation holidays & flex PTO, 401K with match, pay

increases through self-guided, Monthly bonus match. Starting pay range: \$15.25-\$16.75 hour. To learn more or to apply visit: Barb in HR a 507.461.2004 or email: bbaedke@media.com

New! Escape Challenge in Byron is looking for fun, energetic, and reliable people to join our team. As a Game Master, you'll: welcome guests and explain their missions, watch games live on camera and give clues if needed, reset rooms between groups, and keep the energy high and ensure every guest has a great time. This is a part-time position perfect for upper-teens, college students, or anyone looking for flexible, upbeat work during the holidays. Weeknights and weekends are our busiest times. If you're dependable, outgoing, and like puzzles, this job's for you. To learn more or to apply, visit: https://theescapechallenge.com/employment/

New! Olmsted County is now hiring for IT Systems Analyst-M365. Job description: Under supervision, provides advanced Information Systems (IS) integration, administration, optimization, and support for computer systems and applications across various platforms for business and technical engineering systems in a complex computing environment. Minimum Qualifications of Education and Experience: Full salary range \$35.37 to \$59.07 per hour. Bachelor's degree from an accredited college or university in computer science or related field and three years of experience in a similar position as listed in the work functions OR A combination of education and experience equivalent to seven years of experience in a similar position as listed in the work functions and Regular and reliable attendance is a necessary component of job/position. Individuals required to use County vehicles and equipment must have a valid driver's license and be free of any major traffic violations for the last three years. To learn more or to apply, visit: https://www.governmentjobs.com/careers/olmsted

New! Fastenal Manufacturing in Winona, MN is hiring for multiple full-time and part-time positions: Manufacturing Machinist and Entry level Machinist. There are looking for individuals who are detail-oriented, eager to learn, and enjoy hands-on work. Experience is not required and providing on-the-job training. Flexible scheduling is available for part-time roles. To learn more or to apply, visit: https://jobs.fastenal.com/jobs

New! Rochester Sand and Gravel in is now hiring for Asphalt Plant Operator, Construction Quality Control Technician, Construction Project Manager, Asphalt Plant Operator and Construction Equipment Operator - Asphalt Paving. To learn more or to apply, visit: https://employeeportalalm-

hff.viewpointforcloud.com/careers/browsejobs#category=53/company=49

Homes Of Harmony is now hiring for Project Manager. Job description: The ideal candidate will have a strong background service management, possess excellent leadership skills, and be committed to delivering high-quality service. This role involves managing service operations, leading our service techs, and ensuring that all customer needs are met efficiently and effectively. Experience in Modular and Manufactured Homes Installation preferred. To learn more or to apply visit:

https://www.indeed.com/viewjob?jk=afece562bb7dd898&from=shareddesktop_copy

Burger King (Store#13476) in Rochester is now hiring for Restaurant Shift Lead. this position is responsible for: Supervises trains, motivates and leads employees to maintain enthusiastic customer service, ensure orders are taken in a prompt, accurate and courteous manner, resolves customer concerns, takes inventory of stock during shift to determine ordering needs and quantity of supplies required to prevent shortages, counts cash on hand at shift change and at closing to determine shortages or overages and prepare bank deposit statements, ability to supervise, train and motivate team members, ability to work in a fast-paced environment, good written, verbal and math and interpersonal skills and reliable transportation. To learn more or to apply, contact Nichole Cox at ncox@3cityfoods.com

Season Hospice is now hiring for Accounting Associate-Accounts & Billing, Admission/Float RN, RN-Patient Care Coordinator, and Accounting Associate-Accounts Payable. To learn more or to apply, please visit: https://www.seasonshospice.org/career-opportunities

Olmsted County is now hiring for Maintenance Worker – Custodial, , Social Worker-Disability Services, and Social Worker-Child Protection Intake. To learn more or to apply, visit: https://www.governmentjobs.com/careers/olmsted

Rochester Public Schools is now hiring for the following positions: Licensed Teachers, Education Support Professionals (ESPs), School Nurses (RN), Student Nutrition Services, Custodial/Maintenance Staff, Substitute Teachers, and ESPs/SNS/Clerical: \$21 minimum | Maintenance: \$20.84 minimum. State-sponsored retirement included. Apply online: www.rochesterschools.org/careers or call: 507-328-4251.

Caravel is now hiring for Full-time Behavior Technicians in Rochester, MN. Description: Help children with autism improve social skills, communication, and learning skills through reinforcement strategies. Partner with a company that puts clients and teammates first, gain experience implementing ABA (Applied Behavior Analysis) therapy-paid training included. \$1,000 sign on bonus. To learn more or to apply, visit: www.caravelautism.com/careers

The Landing MN is now hiring for Part/full-time Client Advocate. Description: To help those ready for next steps by setting up appointments with the clinic services team, and social media team. Actively work alongside day shelter guests to help them meet their basic needs. Salary & Benefits: Ranging from \$18 per hour based on relevant education and experience. \$2 shift differential for working Saturdays and/or Sundays. 10 days of paid time off (PTO) for full time (Not usable until the completion of their initial 90 days probationary period) and Paid time and Half when working holidays. To learn more or to apply, visit:

https://www.thelandingmn.org/careers

Land O Lakes is now hiring for Maintenance Technician (3rd Shift). Description: Performing maintenance of the facility and production equipment to ensure value and quality to the inputs and creation of final high-quality products. Required experience and skills: Must be 18 yrs. Or older, Class 2-b boilers license or able to obtain within 6 months of hire, 1 year of industrial or

building facility maintenance experience, and Basic computer and math skills. Starting at \$31.46/hour plus shift differential \$1.50 per hour. 12-hour shift from 6am-6pm; weekends/overtime/holidays as needed. Bonus of \$2,500-(\$750 at 90days and 180 days and \$1,000 at 1 year). To learn more or to apply, visit: https://careers.landolakesinc.com/us/en

WinCity Wings in Rochester, MN is now hiring for the following positions: Food Truck Manager, Team Lead, Team member, and Head of Marketing. Training & Career Development opportunities available. Employee Benefits: currently offering: Earned Sick & Safe Time (ESST) up to 48 hours per year of paid sick/safe leave, accrued at 1 hour for every 30 hours worked. To learn more or to apply, call 507.718.1046

Rochester Public Schools is now hiring for the following positions: Licensed Special Education Teachers, ESP (Education Support Professional), Licensed School Nurse (RN must have bachelor's), Student Nutrition Services, Maintenance/Custodial Staff, and Substitute teachers and Support Staff. To learn more or to apply, please visit: www.rochesterschools.org/careers or call: **507.328.4251**

Rochester Pallets is looking to hire one or two CDL drivers for full-time or part-time positions. The job involves driving locally and to surrounding areas, with a Monday through Friday schedule. Drivers will work approximately 8 hours per day and can start as early as 6:00 AM. The position pays \$25 per hour. Candidates must have a valid CDL license and be reliable and punctual. If you're interested or would like more information, please contact Mitchell Haeuszer at 407-433-9842 or by email at mitchellhaeuszer@rochesterpalletsmn.com

Kilians Express Lube is now hiring for Express Lube Technician. Responsibilities: Perform oil changes on vehicles while delivering an exceptional customer service experience to our customers, work with a sense of urgency, maintain a positive attitude, and work well with others, be willing to be a valued member of the team. Must maintain excellent attendance and be a people person, and willing to train for this position. Will offer higher pay to experienced candidates. Job Types: Full-time, Part-time. Pay: \$16.50 - \$18.00 per hour. To learn more or apply: https://www.indeed.com/viewjob?jk=676604de91250562

Olmsted County is now hiring for Community Outreach Specialist and Social Worker-Child Foster Care and IT Applications Administrator. To learn more or to apply visit: https://www.governmentjobs.com/careers/olmsted

Seasons Hospice is seeking a full-time RN Patient Care Coordinator (JobID:1245) in Rochester, MN (Days, \$32.09–\$40.12/hr.) to coordinate end-of-life and hospice care; generous benefits offered, new grads welcome. For more information or to apply visit: https://www.seasonshospice.org/career-opportunities

Infinite Campus Inc. is now hiring for Data Base Engineer, and Incident Commander in Minneapolis, MN. To learn more or to apply, visit: https://www.infinitecampus.com/about/careers

Midwest Machinery CO is now hiring for Advance Service Technician, Service Technician, Administrative Advisor, Service Manager, Account Manager/Large Ag Sales, Sales Representative, Set-up Technician and Parts Counter Salesperson. To learn more or to apply, visit: https://mmcjd.com/Career-opportunities

Harmony Enterprises, Inc. is now hiring for Assembler and CNC Press Brake Operator. A \$500 signing bonus. To learn more or to apply, please visit: https://harmony1.com/about-us/employment-with-harmony/

Rochester Sand and Gravel is hiring for Water Truck Driver. Job Description: This is a skilled position involving the safe and efficient operation of commercial motor vehicles including but not limited to: water trucks (tandem, tri, or quad-axle). Water truck drivers will deliver water for dust control, clean off equipment using water and operate heavy equipment when necessary. Driver will hold a valid Commercial Driver's License (CDL) with tanker endorsement and have a current DOT Physical Card (Fed Med Card). This position is full-time seasonal and requires long workdays and overtime. Benefit package is offered through the Union which includes medical, dental and a pension plan. To learn more or to apply, visit: https://www.click2apply.net/4GGkNMIY48naeiNIGspq7M

Rochester Sand and Gravel is currently seeking a Solar Installer to join their team in Rochester, Minnesota (Posting ID: 274346670). This position involves the installation of solar panel systems in residential and/or commercial settings and offers an excellent opportunity to be part of the growing renewable energy sector. They are looking for motivated individuals who are enthusiastic about clean energy and ready to work in a dynamic environment. For more information or to apply, please click the following link:

https://www.click2apply.net/OJnRBEhD6dlXWCGzRToQgl. Be sure to review your information carefully before submitting, as changes cannot be made afterward.

The Landing MN is hiring a Food Service Coordinator! Candidates must have a high school diploma (or equivalent), at least two years of culinary experience, and prior experience managing kitchen staff in a restaurant or similar setting. Strong skills in purchasing, inventory, cost control, and online systems (Excel/database) are preferred. This role requires the ability to lift to 40 lbs., work in warm environments, and maintain reliable transportation with a valid driver's license. The position involves working in a dynamic environment with frequent interruptions and engaging with individuals facing mental health or substance use challenges, while also participating in ongoing training. Pay is \$21/hour, with a schedule set in collaboration with the Director of Operations and benefits depending on part-time or full-time status. To learn more or to apply visit: https://www.thelandingmn.org/careers or email Shawna at https://www.thelandingmn.org/careers or email Shawna at

Empower Treatment Center in Southeast Minnesota is seeking an enthusiastic Licensed Alcohol and Drug Counselor (LADC) or ADC-T to lead and facilitate women-focused substance use groups within a co-occurring treatment program. This full-time or part-time position offers competitive pay based on experience, a supportive team culture, flexible scheduling, and

growth opportunities through clinical supervision and training. Candidates must hold a current Minnesota LADC or ADC-T license (per DHS requirements), have a passion for collaborating with women in recovery, and possess strong documentation and communication skills; experience with co-occurring disorders is a plus. To apply or learn more, email jennifer@empowerctc.com

Openline located in Rochester, MN is now hiring for Vehicle Inspector-Contractor. Description: Hiring a 1099 Independent Contractor Immediately! Flexible work environment. Set your own hours, work with minimal guidance, be your own boss. A working iPhone with a data plan, (We do not currently support Android devices to perform inspections) a basic OBD II scanner, reliable transportation, and valid driver's license. Some of the benefits include Make good money in an exciting field, be your own boss and set your own hours, flexible work environment, and ability to work with minimal guidance and supervision. Pay: \$22.00 per hour. To learn more or to apply, visit:

https://www.indeed.com/viewjob?jk=63a6d85127ee3527&from=shareddesktop_copy

Benedictine Living Community is now hiring for Resident Assistant and Cook- In Byron, MN and Resident Assistant in Rochester, MN. To learn more or to apply, visit: www.benedictineliving.org/careers or call 507.218.2669.

Crane Creek Asphalt is now hiring for Asphalt Plant Operator in Faribault, MN. Description: The asphalt plant operator will rep air and maintain the electrical and mechanical components of a hot mix asphalt plant as well as operate the plant to produce hot mix asphalt. This position reports to the asphalt plant foreperson and is an essential part of the asphalt plant team to ensure providing the highest quality hot mix asphalt to our customers.

Benefit package is offered through the Union Benefits include medical dental and a pension

Benefit package is offered through the Union. Benefits include medical, dental and a pension plan. To learn more or to apply, visit: https://www.click2apply.net/joQErPHV8W7V4iX4EsrRAY

Kemps located in Rochester; MN is now hiring for Freezer Associate (3rd Shift) Job ID: 31173. Description: Work in a freezer environment, palletize and organize bundles of ice cream and maintain quality and safety standards. Wage: Starting \$21.50, after 6 months \$26.95 and after 12 months full scale \$28.45/hour. Benefits include Medical, Dental, and Life Insurance, and 401K retirement plan. For more information or to apply, visit: www.dfamilk.com/careers

Fastenal is hiring Full-Time Solo & Team CDL Drivers at Winona, MN Distribution Center. Pay: \$60,000–\$90,000/year + monthly commission. Shifts: All shifts available – includes 3rd shift & weekend wage premiums. Requirements: Class A CDL (or in progress), ability to lift to 60 lbs., Hazmat endorsement or ability to obtain. Job Duties: Safe and timely delivery from our distribution center to branches and customers, unloading freight, and following DOT safety regulations. Benefits: Health, dental, life, LTD, paid time off, holidays, and 401(k) with employer match. To learn more or to apply, visit:

https://jobs.fastenal.com/jobs?zip=winona&departments=16&distance=25

Teachers On Call, a Kelly Education company, is hiring substitute teachers and substitute paraprofessionals for the 2025 school year in multiple Rochester-area school districts. Enjoy

flexible scheduling, choose your preferred schools and subjects, and make a positive impact on students' education. Requirements: Paraprofessionals: HS Diploma or GED, Teachers: Bachelor's degree and teaching license (They can help with licensure if needed!) and Pay: Varies by district contact Sydney Arens at sydney.arens@teachersoncall.com or call 800-713-4439 for details or apply at: www.teachersoncall.com/talent/apply-now

Click the links below to see updated job lists for the local area.

You may need to add a location or zip code. On some sites, you may also list the distance you are willing to travel and the type of job you are looking for. Be sure to follow all the steps to fill out and submit an online job application. Questions? **Call 507.292.5152** or email: fdroch@wdimn.org

Public Service

Idealist.org http://www.idealist.org

Minnesota Council of Nonprofits http://www.minnesotanonprofits.org

Medical

Health Jobs Nation Wide.com http://www.healthjobsnationwide.com

Mayo Clinic Jobs https://jobs.mayoclinic.org/

Manufacturing and Trades

Manufacturing Jobs.com http://www.manufacturingjobs.com

Information Technology (IT)

Dice.com https://www.dice.com

Computer Jobs.com https://www.computerjobs.com

Part-Time/Work from Home

Flexjobs.com http://www.flexjobs.com
Rat Race Rebellion http://ratracerebellion.com

<u>General</u>

Indeed https://www.indeed.com
Rochester Post Bulletin http://www.postbulletin.com
Minnesota Works https://www.minnesotaworks.net/

Workforce Development, Inc. is an Equal Opportunity Employer/Service Provider. This information is available in alternative formats for people with disabilities by calling 507.292.5152 or by using your preferred relay service.



Weekly Job Boards

Delivered by text, directly to your phone!



Serving career seekers and employers throughout Southeast Minnesota