



The Workforce Development Board
of Southeast Minnesota

Dodge County Area Jobs

Week of December 1, 2025

Office Hours: 8:00am - 4:30pm, Monday-Thursday

****Friday by Appointment only****

Job Search Appointments: In-Person, Phone, or Online

Meet in person, over the phone, or online to get help in your job search. Available services include resume reviews, mock interviewing, interest assessments, career exploration, and other job search assistance. Appointments recommended by calling 507-512-6205 to schedule.

Resource Area is open for accessing computers, resources, and program information.

There is a Drop Box located outside our door for convenience.

Live CareerForce Workshops!

Attend Live Online Workshops, Explore Careers, & attend Virtual Career Fairs for FREE! These online workshops and events are presented through WebEx or Teams. Registration is required. Participants will receive an email prior to the event with a link to join the webinar and instructions.

- **Creative Job Search: Internet and Social Media (LinkedIn):** [December 2, 10:00 – 11:00 AM](#) Do you know how to effectively use the Internet and Social Media to assist in your job search? What does networking look like online? This workshop will provide answers to those questions and provide helpful tips on how to leverage a LinkedIn account to enhance your career.
- **Interview Skills Workshop:** [December 3, 1:00 – 2:30 PM](#) Through this workshop, we will help you approach your next interview with increased confidence, learn how to answer challenging interview questions, gain frameworks to structure your thoughts and answers to common questions, and develop tools and techniques to both prepare for and follow-up after the interview.

Crime Victim Advocacy Clinic!

IMAA, Olmsted County Victim Services, and the Women's Shelter and Support Center have jointly created this clinic to provide additional access to advocacy services. Advocacy Clinics are intended to serve victims of crimes involving domestic violence, sexual assault, trafficking and/or exploitation.

When: Monthly on the Second Thursday! **Time:** 11am-1pm

Where: 2500 Valleyhigh Dr NW Rochester, MN

To register please visit: MYA.CONRAD@IMAA.NET or 507.289.5960 EXT. 110.

Refugee and Immigrant COVID-19 Help Line

Multilingual navigators and the Minnesota Resettlement network can answer and help with questions in your language. They can also assist with household needs and navigating health care services and programs, basic needs, employment, and help for kids struggling in school. Please call the Statewide helpline at **651-318-0989** Monday through Friday, from 9 AM-5 PM

Health Access MN for MNSure-Certified Navigator Assistance

Health Access MN's expert navigators provide free help to people seeking health coverage. They can help with: Applying for new coverage, assisting with problems, reviewing insurance, and answering questions. For more information email: info@healthaccess.mn or call: 651.645.0215-Metro or 507.589.8649-Southeast or visit: www.healthaccess.mn

Join Teams Orientation Meeting for Dislocated Workers

If you have lost your job through no fault of your own, you may be eligible for Dislocated Worker services. We invite you to join our Rochester, MN Dislocated Worker Career Planners for a free virtual orientation to the Dislocated Worker program via Teams. These weekly sessions are held **every Thursday at 10am**. Interested individuals only need to attend one of these free sessions to learn more about the resources available through the Dislocated Worker Program.

Please join Jody Schaber and Anjanette Bills by accessing the Teams link below!

[Join the meeting now](#)

Meeting ID: 289 040 648 162 **Passcode:** LQ6cE9No

Triton Community Education

813 West Hwy St Dodge Center, MN | 507-418-7550 <https://www.triton.k12.mn.us/page/community-education>. **GED Prep and ESL (English as a Second Language)** classes are offered each week. Call for more information and class dates. Tara Bradford at tbradford@triton.k12.mn.us

Owatonna Community Education

Roosevelt School - 122 East McKinley St. Owatonna, MN | (507) 444-7925

<https://communityed.isd761.org/adult-basic-ed>

Pre-registration is required for all GED, ESL, College Prep, Computer Skills, Online Learning or Career Training classes. Free MN Driver's Permit Prep, Math Tutoring and NorthStar Digital Literacy is available.

Hawthorne Education Center

700 4th Ave SE, Rochester, MN | (507) 328-4440 www.rochesterschools.org

Free classes for GED Prep, ESL, NorthStar Digital Literacy, Intro to Computers, and more.

Rolling Hills Transit

Hours of operation are 6:45 am to 4:45 pm Monday through Friday.

Rates are posted on the website. 507-634-4340 Option #1 or rhtbus@semcac.org

Visit our website at <https://rhtbus.com/>

Area Job Openings

KASSON/MANTORVILLE

CHS Inc.: Office Assistant <https://chsinc.dejobs.org/kasson-mn/office-assistant>

River City Lawnscapes Inc.: Lawn Care Treatment Foreman, Technician www.indeed.com

Cadence: Shop Help/Delivery Driver – 4/10 hour shifts \$18-\$20/hr. Contact Billy Bishop @ 507-634-6870

UPS: Seasonal Support Driver-Kasson www.careerforce.mn.gov/job-search

Old National Bank: Relationship Banker <https://careers-oldnational.icims.com/jobs/search>

Allied National Services: PT Cleaner www.indeed.com

Egan Company: Shipping and Receiving Specialist <https://www.eganco.com/careers/#search-careers>

SimplyTidy Cleaning: Residential and Commercial cleaner. Full time and part time. \$16 per hour during training, after training earn up to \$19 - \$25 per hour based on your job performance. Apply at www.simplytidyclean.com

Marquette Systems: Millwright Foreman, CAD Drafter, Millwright Laborer, Crane Operator, Truck Driver, Mechanic - send your resume to brad@marquettegrainsystems.com

Cleary Building Corp.: Post Frame Construction Crew, Sales, Construction Foreman <https://careersatcleary.com/>

SEMCAC: Transportation/Operations Manager, Bus Driver <https://www.semcac.org/employment/>

Sevita (REM): Caregiver, Direct Care Staff \$17.33 - \$19.33 an hour - Full-time, Program Supervisor www.indeed.com

Opportunity Services: Job Coach, Direct Support Professional – FT \$18-\$20/hr. www.indeed.com

Dollar General: Store Manager, Sales Associate <https://jobs-dollargeneral.icims.com/jobs/intro>

Kwik Trip: Customer Food Service, Asst. Manager [Kwik Trip](#) | [Kwik Star](#)

ZED - Zumbro Education District: ALC Learning Center Teacher, ALC Science Teacher, Licensed birth – 3 Early Intervention Teacher, Teacher of the Blind, Substitute Teacher, Specialized Paraprofessional www.zumbroed.org

Prairie Meadows Senior Living: Resident Asst. \$18-\$23/hr., Assistant Healthcare Coordinator, LPN/RN, Housekeeper, www.jaybirdseniorliving.com

Kasson-Mantorville School District: Youth Gymnastics Coach for Community Ed, AFS Advisor, Media Club Advisor, Prom Advisor, 7th Grade Boys Basketball Coach, Gymnastics Asst. Coach, Evening Cleaner, Substitute Cleaner, Substitute Teacher, Child Care Lead Teacher, Child Care Aide, Special Ed Para, Crossing Guard, Substitute Bus Para, Supervision Para Kasson-Mantorville.com

Domino's: Assistant Manager, Delivery Driver, Crew Member, Customer Service Rep www.indeed.com

City of Kasson: FT Police Officer https://www.cityofkasson.com/how_do_i/apply_for_obtain/employment

A&A Electric & Underground Construction, Inc.: Hiring Laborers & Operators, etc. Applicant must be willing to travel within Midwest. Not all jobs require travel. When traveling, typically only work 4 ½ days with still getting 50+ hours weather permitting: [Contact — A&A Electric & Underground, Inc. \(aaelectricunderground.com\)](#) or call 507-634-7453.

Dodge County: Transport Officer/Sheriff's Office: Under the supervision of the Sheriff or other Superior Officers, this position escorts prisoners and others to and from Court, Jail/Detention Facilities, or other jurisdictions.

https://www.co.dodge.mn.us/departments/administration/employee_relations.php

Dodge County: Deputy Sheriff: Under the supervision of the Sheriff or other Superior Officers, this position performs law enforcement duties throughout Dodge County.

https://www.co.dodge.mn.us/departments/administration/employee_relations.php

Dodge County: 911 Dispatcher: Under the supervision of the Sheriff or other Superior Officers, this position is responsible for the day-to-day operations of the public safety answering point.

https://www.co.dodge.mn.us/departments/administration/employee_relations.php

DODGE CENTER

UPS: Seasonal Support Driver www.indeed.com

NovaCare Dentistry: Front Desk Coordinator, Dental Assistant/Patient Care Coordinator www.indeed.com

National Fleet Graphics: Production Assistant www.indeed.com

McNeilus Steel Inc.: 1st Shift Class A Driver, 1st Material Handler, 2nd Shift Truck Loading Specialist, 2nd Shift Painter, 2nd Shift Welder, 2nd Shift Vehicle Maintenance Technician <https://mcneilus.com/jobs/#dc>

City of Dodge Center: Ambulance Assistant Director, Paid On-Call EMT/Paramedic/EMR, Volunteer Firefighter www.ci.dodgecenter.mn.us

Kwik Trip: Assistant Manager, Customer – Food Service [Kwik Trip | Kwik Star](#)

Sanson Enterprises: Powder Coater, Laser Cutter, Inside Sales/Estimator, Welder, Powder Coating, Sandblasting, Forming, and Machining positions (507) 696-2524 www.sansonenterprises.com

Dollar General: Sales Associate, FT & PT Lead Sales Associate, Asst. Store Manager [Dollar General](#)

Con-Tech Manufacturing, Inc.: On Site Construction and Maintenance Position, Marketing Generalist, SolidWorks Drafter, Accountant, Inside Sales Rep, Purchasing/Buyer, Welder, Nesting/Programmer, Application Developer <https://www.ctmmixers.com/careers>

Fairview Care Center: TMA/CNA, Dietary Cook/Aide [Welcome to Dodge County, MN](#)

Triton Public Schools: Jr High Volleyball Coach, MS Yearbook Advisor, Link Crew Advisor, K-5 Special Ed Teacher, Business Ed Teacher, Family and Consumer Science Teacher, Behavior Specialist, Speech Language Pathologist, Paraprofessional <https://www.applitrack.com/tritonk12/onlineapp/>

Hodgman Drainage Company: Directional Drill Crew Foreman, Directional Drill Sales/Estimator, General Laborer, Heavy Equipment Operator <https://hodgmandrainage.com/employment/>

McNeilus Truck & Manufacturing: Various positions with 1st & 2nd shift options! For more information 507-884-1372 - <https://www.mcneiluscompanies.com/contact/>

Subway: Assistant Manager, Sandwich Artist www.indeed.com

WEST CONCORD

City of West Concord: EMT, Bartender www.westconcordmn.com

Ellingson Company: Construction Project Manager, Heavy Equipment Operator, Talent Acquisition Specialist <https://ellingsoncompanies.com/careers/>

Dollar General: FT & PT Lead Sales Associate, Store Manager, Asst. Store Manager, Sales Associate <https://jobs-dollargeneral.icims.com/jobs/intro>

CLAREMONT

Select Milling, LLC: Feed Mill Operator www.indeed.com

Al-Corn Clean Fuel LLC: Plant Operator <https://al-corn.com/employment/>

BYRON

UPS: Seasonal Support Driver www.indeed.com

City of Byron: Deputy Clerk <https://www.byronmn.com/>

Fareway Stores Inc.: Market Clerk, Grocery Clerk

Meadow View Veterinary Clinic: Veterinary Technician www.indeed.com

Atlas Toyota Material Handling, LLC: Field Service Technician www.indeed.com

Dollar Tree: Operations Assistant Manager, Asst. Manager www.indeed.com

Ornu Co-Operative Limited: Production Associate, Production Team Lead, Production/Sanitation Team Lead <https://careers.ornua.com/>

Kwik Trip: Assistant Manager, Asst. Food Service Manager <https://jobs.kwiktrip.com/us>

Dollar General: FT & PT Lead Sales Associate, Asst. Store Manager, Sales Associate

Home Improvement Professionals: Gutter Installation Technician, Insulation Install Technician, Waterproofing Specialist, Spray Foam Applicator www.indeed.com

Early Advantage Development: Child Care Teacher, Lead Teacher, Asst. Teacher, Kitchen Assistant, Kitchen Aide, Teacher's Aide, Helper, Child Care Aide <https://www.earlyadvantagedcc.com/about-us/join-our-team/>

Opportunity Services: Behavioral Support Specialist \$19 hour w/ benefits [Careers - Opportunity Services \(oppserv.org\)](http://Careers-OpportunityServices(oppserv.org))

Somerby Golf Club: Banquet Server, Banquet Bartender, Banquet Tray Carrier, Banquet Set Up, Server, Server Asst., Food Runner, Dishwasher <https://members.somerby.com/contact-us/careers>

Byron Public Schools: Asst. Principal, Girls Track & Field Coach, Activities Even Worker, JH Girls Basketball Coach, JH Volleyball Coach, Preschool Readiness Program Asst., Preschool Teacher, PK Program Asst., Career & Technical Education Teacher, Head Custodian, Asst. Groundskeeper, LT Sub, Special Ed Para, Bus Driver, Substitute Bus Driver, Substitute Custodian <https://www.applitrack.com/byronmn/onlineapp>

Wildwood Sports Bar: PM Kitchen Staff, Server/Waitstaff, Bowling Attendant www.indeed.com

DeCook Excavating: Backhoe Operator, Commercial Foreman, Concrete Laborer, Commercial Operator/Laborer, Entry Level Operator, Side Dump Driver, Septic Laborer, PT/On Call Driver <https://decookexcavating.bamboohr.com/careers>

Benedictine Madonna Summit: Resident Asst. <https://www.benedictineliving.org/>

Subway: Manager, Assistant Manager www.indeed.com

<https://jobs-dollargeneral.icims.com/jobs/intro>

Courtesy Corporation McDonald's: 3rd Shift Maintenance, Groundskeeper, Restaurant Crew Member, Equipment Repair Technician, Dayside Crew, Management Positions <https://jobs.mchire.com>

HAYFIELD

Hayfield Community Schools: Jr High Boys Basketball Coach(s), Substitute Para, Substitute Teachers

<https://www.applitrack.com/sscschools/onlineapp/jobpostings/view.asp?district=37327>

Dollar General: FT & PT Lead Sales Associate, Asst. Store Manager, Sales Associate

<https://jobs-dollargeneral.icims.com/jobs/intro>

Hayfield Window and Door Company: Production Admin., Material Handler, Production Supervisor, 1st Shift Assembly, Service Technician, Loader, Night Production Supervisor

Fieldcrest Care Center: TMA, CNA, RN/LPN [Careers - Field Crest Care Center](http://Careers-FieldCrestCareCenter)

WANAMINGO

Midwest Machinery, Co.: Advanced Service Technician, Service Technician, Pickup/Delivery Person

<http://mmcjd.com/Career-opportunities>

Riverview Services, Inc-Hill Crest Center: Direct Support Staff, Entry Level Caregiver/DSP, Caregiver (Monday-Friday 8-4) www.indeed.com

Reckitt: Compliance Assurance Lead, Maintenance Technician, Maintenance Automation Technician

<https://reckitt.com/careers/>