



Rochester Weekly Job Board Week of January 6th – January 10th

The Rochester office of Workforce Development, Inc. is open Monday – Friday, 8:00 am – 4:30 pm. Follow us on [Facebook](#), [Instagram](#), [Twitter](#), [YouTube](#), and [LinkedIn](#), visit our website at: www.workforcedevelopmentinc.org for more information, or call: **507.292.5152**.

We have a full professional clothing closet ready for anyone who needs clothing for work or upcoming interviews. The clothing is **FREE**, and no appointments are needed. We are **accepting** women's & men's professional clothing donations and medical scrubs tops/bottoms any size or color.

Live CareerForce Workshops!

Tuesday, January 7th – Creative Job Search: Job Search Over 50 - 10am-11am [Register here](#)

Wednesday, January 8th – New Leaf Online – 10am-11:30am [Register here](#)

Wednesday, January 8th – Resume Writing – 1pm-2:30pm [Register here](#)

Prepare for a successful job search with free, live online workshop and events. Register now!

Appointments are available over the phone, in person, or online to get help in your job search. Available services include resume reviews, mock interviewing, interest assessments, career exploration, and other job search assistance. **Once registered, staff will contact you to determine how you will meet.** Please register at: <https://www.careerforcemn.com/virtual-interactive-services-career-seekers>

Join Teams for Dislocated Workers Orientation Meeting!

If you have lost your job through no fault of your own, you may be eligible for Dislocated Worker services. We invite you to join our Rochester, MN Dislocated Worker Career Planners for a free virtual orientation to the Dislocated Worker program **via Teams**. These weekly sessions are held every **Thursday at 10 am**. Interested individuals only need to attend one of these free sessions to learn more about the resources available through the Dislocated Worker Program. Please join Jody Schaber and Anjanette Bills by accessing the link below!

[Click here to Join DW Teams Session](#)

Meeting ID: 289 040 648 162 & **Passcode:** LQ6cE9No

CNC Machine Tool Accelerated Academy at Minnesota State College Southeast in Winona, MN!

Sign up today for a program that can change your future. Area employers are looking for workers with CNC/Machining Skills. This introductory accelerated course teaches the basics of being a machinist, which can lead directly to a high paying career in manufacturing.

- NorthStar Digital/Testing/Registration- Monday, January 13 & Wednesday 15, 2025 evenings.
- 60 hours CNC Training- Mondays & Wednesdays, January 22 through 24, 2025, evenings.
- 16 hours of OSHA/Soft Skills- Monday, March 10 and Thursday, March 13, 2025, evenings.

Cost: \$2,500. Grant Funding available which may cover the entire cost. To register or for more information contact: Pam Klatt at [651.385.6456](tel:651.385.6456)/pklatt@wdimn.org or Kim Buysse at [507.821.1014](tel:507.821.1014)/kbuysse@wdimn.org

WDI Roads to Career: CDL Training!

Qualifying credentials include the CDL Class A, Class B, Hazmat Endorsement, Tanker Endorsement, and School Bus Endorsement. Must have a 4th grade reading level and a 6th grade math level. Must be able to pass a drug screen at the time of employment offer. Proof of a valid driver's license with a clean driving record. Class dates vary by training provider, providers are our usual suspects (RCTC, Riverland, Southeast Tech, South Central, 160 Driving Academy, and Interstate Truck Driving School). **For more information contact your local Workforce Development Inc.**

WDI Roads to Career: Manufacturing Training!

Qualifying credentials include Low Pressure Boiler Certification, High Pressure Boiler, OSHA 10, OSHA 30, Accelerated Welding, and Forklift training. Must have a 4th Grade reading level and a 6th grade math level. Class dates vary by training provider, providers are our usual suspects (RCTC, Riverland, Southeast Tech, and South Central). **For more information contact your local Workforce Development Inc.**

The Building Strong Communities program is a multi-trade apprenticeship.

This program offers individuals the opportunity to receive Union endorsed training, exposure, and a "foot in the door" to a career in the trades. Program graduates will have an opportunity to interview participating Construction Trade Unions and Contractors. Learn more at:

<https://buildingstrong.org/apply/>

The ECHO Center

Will be transitioning to a mobile resource and shifting to Referral/Appointment only to implement Any Path Home

ECHO Hours:

Thurs. Oct. 10th - Fri. Nov. 1st

8am – 11am Mon, Tues. Thurs., Fri.

Mon. Nov 4th - Fri. Nov. 29th
8am-10am Mon. & Tues. Only

Dec. 2nd, 2024, ECHO will be entirely a mobile service providing resources and supports by Referral and Appointment.

Crime Victim Advocacy Clinic!

IMAA, Olmsted County Victim Services, and the Women's Shelter and Support Center have jointly created this clinic to provide additional access to advocacy services. Advocacy Clinics are intended to serve victims of crimes involving domestic violence, sexual assault, trafficking and/or exploitation.

When: Monthly on the Second Thursday!

Time: 11am-1pm

Where: 2500 Valleyhigh Dr NW Rochester, MN 55901

Pre-Registration is encouraged. To register please visit: victimservices@imaa.net OR call 507.289.5960 EXT. 110.

Are you looking for free, flexible, online training for IT Careers? IBM SkillsBuild may be the answer!

Through a partnership with IBM, WDI has access to a FREE online IT Careers training resource called SkillsBuild. Registration is easy and only requires an email address. Call 507.292.5152 to learn more about this IT training resource!

Health Access MN for MNsure-Certified Navigator Assistance

Health Access MN's expert navigators provide free help to people seeking health coverage. They can help with Applying for new coverage, assisting with problems, reviewing insurance, and answering questions. For more information or to apply: Denise Robertson, Health Access MN, denise@healthaccess.mn. For appts or questions about health coverage and renewals, contact info@healthaccess.mn, 507-589-8649. You can also help your clients apply for an appointment online through our website: <https://healthaccess.mn/contact-us/make-an-appointment/>. Our services are free!

Are you or is someone you know interested in working in Customer Service or as an Administrative Office Professional?

Call Hawthorne Learning Center today to learn about these *free training opportunities*. Call: 507-328-4486 for more information.

Minnesota State Commercial Driver Academy (CDL)

Interested in earning your Commercial Driver's License (CDL)? This is a program that can help individuals obtain their CDL license. Industry partners will interview and possibly hire successful graduates as well as provide additional training to pick up where this training left off given the academy's condensed structure. This is a great opportunity to gain access to an in-demand career that pays a living wage. For more information please visit:

<https://www.minnstate.edu/employersolutions/training/cdlacademy/index.html>

Refugee and Immigrant COVID-19 Help Line

Multilingual navigators and the Minnesota Resettlement network can answer and help with questions in your language about staying safe during COVID-19, COVID-19 testing/vaccine, quarantine, isolation, safety, and support when a person has COVID-19 and COVID-19, and safety at work. They can also assist with household needs and navigating health care services and programs, basic needs, employment, and help for kids struggling in school. Please call the Statewide helpline at **651-318-0989** Monday through Friday, from 9 AM-5 PM

Do you know of a client in need of assistance with past due rent that is not eligible for HomeHelp MN?

Three Rivers currently has funding available to assist eligible households. Funds can be used to assist clients in subsidized housing. Funds can be used to assist with past-due amounts and Security Deposits. Please have the client contact Three Rivers at **507-316-0610** or **800-277-8418** and request a referral for assistance with past-due rent.

Keep Your Health Insurance!

If you have Medical Assistance or MinnesotaCare, it's important to update your contact information so Olmsted County can reach you when it's time to renew your health insurance. If you've moved in the past three years or you will be moving soon, please update your address, phone number, and email today.

Call us at 507-328-6500 or email us at PAQ@olmstedcounty.gov

Employers Who Have Contacted WDI Seeking Candidates

New! Olmsted County is now hiring for Property Tax Specialist/Senior Property. Job description Responsible for data reporting to Minnesota Department of Revenue, Department of Education and State Auditor's Office. Assists other County staff and taxpayers on procedures regarding property taxes and programs. To learn more or to apply, visit:

<https://www.governmentjobs.com/careers/olmsted?page=1>

New! Brakebush Brothers Inc. in Wells, MN is now hiring for Maintenance Technician – 2nd Shift, and Lineworker/backup Transporter. To learn more or to apply:

<https://employer.circaworks.com/jobs>

New! Minnesota Energy Resources in Rochester, MN is now hiring for a full-time Utility Specialist. Job summary: Utility Specialists provide operational support to MERC Gas Distribution Operations in the areas of gas line locates, leak and CO investigations, meter reading and maintenance. Job Responsibilities: Locate and mark underground gas lines, perform routine maintenance including meter painting, meter replacements and pressure checks, gas leak investigations, carbon monoxide investigations, and emergency response to leaks, and install, remove and replace gas meters, complete meter routines and turn-on/shut-off duties according to company policies and procedures. Minimum Qualifications: High School

Diploma, HSED, or GED, 1+ years' customer relations skills, must possess and maintain a valid driver's license and meet company's standards for driving, and must live or relocate within 20 miles of the Rochester office. Salary \$27.97-\$41.95. To learn more or to apply, please visit: <https://jobs.localjobnetwork.com/job/detail/82180815/Utility-Specialist?keywords=Utility%2bSpecialist>

New! Seasons Hospice in Rochester, MN is now hiring for Admission Float RN- 2 positions available. To learn more or to apply, please visit: <https://www.seasonshospice.org/career-opportunities>

New! OWL Therapy Services is looking to hire an administrative person who can assist the owner Lauren Glessing with administrative tasks. These tasks are included but not limited to client intake, employee assistance, content creation (website content, flyers/brochures, social media, etc.), community connections and outreach, and working within the operating systems of OWL Therapy Services, such as client portals, insurance systems and fax/scan applications. It will also include duties such as cleaning the office, purchasing requested items and materials and small projects/jobs around the office as agreed upon. Location: OWL Therapy Services
Position Type: Part-Time Monday – Thursday After school / evening closing. Benefits: Competitive pay, PTO, Opportunity to be part of a supportive and dynamic team, and On-the-job training provided. How to Apply: Please submit your resume and a brief cover letter outlining your qualifications and why you are interested in this position to team@owltherapyservices.com

New! Resettlement Corps is looking to hire for Resettlement Navigator who is passionate about rebuilding family wellbeing and supporting newcomers in your community, this could be the perfect fit. Position Summary: Immigrants and refugees who are new to Minnesota need support in a variety of ways. You can help people build brighter futures by joining Resettlement Corps. As a Resettlement Navigator, you will support individuals and families in their transition to living in the United States. You'll build relationships with participants and help connect them to the resources needed to build their new lives. Program-specific benefits by hourly commitment per week: 40 hours. \$1,100 stipend paid every two weeks, individual health insurance monthly premium 100% covered, Childcare assistance based on family size and income, 25 hours, and \$650 stipend paid every two weeks. To learn more or to apply visit: <https://www.indeed.com/viewjob?jk=7e2eec491bdd8230&from=searchOnHP&tk=1iem5vi5mg4j487o>

Olmsted County is now hiring for Community Health Worker and Facilities Manager. To learn more or to apply, please visit: <https://olmsted.attract.neogov.com/p/applicant-support>

Referral Staffing Solutions (RSS) is a staffing agency based in Sparta Wisconsin, dedicated to connecting talented individuals with outstanding career opportunities across various industries. They are looking for individuals or students who may be interested and passionate about woodworking and fabrication. Compensation: \$19.00 per hour, schedule: Monday-Thursday, 6:00 AM to 3:00 PM; Friday, 6:00 AM to 12:00 PM, location: On-site, Onalaska, WI, and

employment Type: Temp-to-Hire. To learn more or to apply, please visit:

<https://www.careerbuilder.com/>

Zumbrota Drivetrain is hiring for a Fulltime Warehouse-Core. Job description: Assist in all aspects of the core management process. Primarily unloading trucks, receiving and inventory of core. Essential Duties & Responsibilities: Primary focus help check in/label core, unload trucks dropping off core, double check freight paperwork, organize core sku's, label inventory, complete core credits, assist with logistics for core coming in, and other tasks as directed. Preferred Education and Experience: 1-2 years' experience in warehouse or similar, forklift experience, and ability to lift 75 lbs. To learn more or to apply, please visit:

<https://recruiting.paylocity.com/Recruiting/Jobs/Details/2708921>

Zumbrota Drivetrain is hiring for a Fulltime Drivetrain Assistant Technician. Job description: the primary function of this position is to learn the tear down of transmissions, transfer cases and differentials; remove and replace damaged parts; and provide quality components for Drivetrain Technicians to re-build. Qualifications: High school graduate or equivalent, 1 year of automotive or mechanical skills, Familiarity and/or use of power tools, Ability to work independently and as part of a team, Ability to cross-train in other areas of shop, and Will train right person in lieu of experience. To learn more or to apply visit:

<https://recruiting.paylocity.com/Recruiting/Jobs/Details/2832699>

Olmsted County is now hiring for Eligibility Specialist-Family Support & Assistance and Community Outreach Specialist- Community Corrections. To learn more or to apply visit:

<https://olmsted.attract.neogov.com/p/applicant-support>

MN Department of Natural Resources is now hiring for Assistant Unit Supervisor. Supervisor 3 (Assistant Unit Supervisor) at Forestville / Mystery Cave State Park near Preston, MN. This is an unlimited (year-round) full-time (100%) position. Days and hours of work will vary, and include weekends, and holidays. For FLSA purposes, this position is anticipated to be Exempt for a portion of the year. Responsibilities include exercise authority in supervising staff and equitably administering labor plans and agreements, administer fiscal management, planning, policy development, and grant administration activities, in collaboration with others as needed.

Minimum qualifications Current 1 year experience as a Natural Resources Supervisor 3 – Parks, or NR Area Supervisor T&W. OR Bachelor's or advanced degree in Natural Resources Management, Parks and Recreation, Natural Science, Communications, public relations, business management, political science, public administration, social science, education, interpretation, or closely related field and 2 years professional level experience in a natural resources setting, agency or organization; including budget development and fiscal 3 management, work planning and partnership and visitor management experience and TWO YEARS of supervisory or professional lead work experience in a governmental agency; or in a natural resource setting, organization or agency.

https://careers.mn.gov/psc/mnjob/MNCAREERS/HRCR/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U

Olmsted County is now hiring for Graham Site Technician and Social Worker-Family Support Team. To learn more or to apply, please visit: <https://olmsted.attract.neogov.com/p/applicant-support>

Fastenal in Winona, MN is now hiring for General Operations, Shipping, Product Handling, Receiving, Maintenance, and Picking. To learn more or to apply, visit: <https://jobs.fastenal.com/jobs?zip=winona&departments=16&distance=25>

The University of Minnesota Rochester is seeking an Assistant Professor - Public Health, who has a focus on Discipline-Based Education Research and/or the Scholarship of Teaching and Learning to join our Bachelor of Science in Health Sciences program. Key responsibilities include teaching public health and interdisciplinary courses, such as Introduction to Public Health, Environmental Health and Environmental Justice, and Epidemiology, with the potential to develop new courses in the candidate's area of expertise. This role requires a teaching workload of 15 credits per academic year, with rank and tenure status based on qualifications and experience in alignment with UMR and University policy. The salary range for this position is \$70,000 to \$90,000 per year. This is a full-time, nine-month appointment based in Rochester, MN, requiring a Ph.D. or equivalent in Public Health, or related field with a research focus on learning and success in higher education. To learn more or apply, visit: <https://hr.myu.umn.edu/jobs/ext/365283>

Pathway House is looking to hire for two Alcohol and Drug Counselor. These positions will educate clients and families regarding dependency, recovery, health issues, co-occurring disorders, and fetal alcohol syndrome, and other issues as needed. Counselor will provide one weekly one to one session with each client and facilitate 4 hours or more of group each week. Work hours are adjusted to meet program needs. To learn more or to apply, please call: Todd Powers at 507.361.0464

Walt Home LLC is now hiring for Home Health Care. Description: Walt Home LLC is a private foster care home with clients 55 years and older. Duties include: meal planning/prep, cooking, light housekeeping, client laundry, direct client care. Must pass DHS background check. Starting pay \$17 per hour. To learn more or to apply, contact Jane Loueng at 701.371.9412 or Eleck Bbobho at 612.913.6014

Olmsted County is now hiring for Accountant, Detention Deputy – Sheriff's Office, and Social Worker – Victim Services – Community Corrections. To learn more or to apply, visit: <https://www.governmentjobs.com/careers/olmsted?>

United States Postal Service Hiring Hub 1445 Valleyhigh Dr NW, Rochester, MN 55901. Open Tuesdays, Thursdays, Fridays, and the third Saturday of the month. Hours of operation are from 10 a.m. to 2 p.m. The Hiring Hub is intended to streamline the hiring process where applicants can ask questions prior to applying, apply onsite, take an assessment test, and be fingerprinted on the spot. <https://about.usps.com/careers/career-opportunities/top-jobs.htm#cca>

Olmsted County is now hiring for Case Aide-Family Support & Assistance and Child Support Specialist- Family Support & Assistance. To learn more or to apply, please visit: <https://olmsted.attract.neogov.com/p/applicant-support>

Walt Home LLC is currently seeking for Part/Full-time Home Health Care. Duties include meal planning/prep, cooking, light housekeeping, client laundry, direct client care, light housekeeping, direct client care, as well as socializing with clients. Above average pay \$17/hour. For more information contact Jane Loueng at 701.371.9412 (text or call).

Groome Transportation is looking for drivers. Job requirements: Must be at least 21 with ability to safety lift to 50lbs., Valid Class B CDL, and Satisfactory completion of each of the following: Background investigation, Drug test, DOT physical and agilities test (drivers only) and Motor vehicle report (drivers only). Rate of pay \$25.75/hr. with a \$2,000 sign-on Bonus. Monday-Friday, part-time or full-time available. Benefits include Medical, Dental, PTO and more. For more information or to apply, call: 507-735-8215.

Olmsted County is now for Deputy County Administrator, Staff Naturalist-Oxbow Park and Division Administrator-Physical Development. For more information or how to apply, visit: <https://www.governmentjobs.com/careers/olmsted>

Luxury Bath Remodeling is looking for a candidate to help with bathroom remodeling projects. The right candidate will have some working knowledge in the following areas: framing, flooring, trim work, sheet rocking, light electrical and light plumbing. They offer benefit package after 90 days and monthly bonuses if goals are hit. To learn more or to apply, please contact: Brian at: brian@luxurybathrochester.com or call: 507.281.5637. Please include a brief work history, a little about yourself and contact phone number and email.

Sherwin Williams in Rochester, MN is now hiring for the following position: Full-time Customer Service Specialist for the following locations: 19 Seventh St. NE, 1970 36th Ave. NW and 2900 E. Frontage Road 63 S. Starting at \$16.26 per hour as well for Albert Lea area, Starting at \$16.26/hr. Part-Time, Customer Service Specialist, Located: 2328 Hendrickson Rd, Albert Lea, MN To learn more or to apply visit: https://ejhp.fa.us6.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2/requisitions?mode=location

Teachers On Call, a Kelly Education company. They partner with school districts across the Midwest to staff substitute teachers and substitute paraprofessionals/education assistants. Qualifications vary, but a minimum requirement is a high school diploma/GED for most para positions, making these opportunities a great option for current students, alumni, graduating students, etc. For more information and to apply visit: <http://www.teachersoncall.com/talent/apply-now/>

GPC is hiring for Account Representatives. Description: Order & merchandise GPC beverages at customer accounts, travel locally & build strong customer relationships by acting as the "Face" of GPC. Benefits: Commission, 3 weeks PTO and work with the beverages you love. To learn more or to apply, visit: www.gpcbeverage.com

GPC is now hiring for Part-time Merchandisers. Description: Travel locally & work every or every other Saturday and Sunday. Benefits: Tuition & mileage reimbursement, employee discount, and work with beverages you know and love. Salary \$17 per hour. To learn more and to apply visit: www.gpcbeverage.com

Caribou Coffee is hiring Shift Leaders! Must be at least 18 years old with 1 year of Leadership experience. Hiring Full-Time and Part-Time starting at \$16.25/hr. Flexible schedule, free shift drink, tips, employee discount, paid time off, medical, dental, vision, and a 401k plan. To learn more and apply, visit: https://www.cariboucoffee.com/careers/listing/shift-leader_c_R159294/

Caribou Coffee is hiring Team Members/Baristas! Must be at least 16 years old. Hiring Full Time and Part Time starting at \$15/hr. Flexible schedule, free shift drink, tips, employee discount, paid time off, medical, dental, vision, and a 401k plan. To learn more and apply, visit: https://www.cariboucoffee.com/careers/listing/team-member_c_R159293/

LD Sales LLC family-owned small business is looking to hire an additional full-time apparel live seller. They currently run live streams for 8+ hours a day and they are looking to add another time slot. they have an incredible following of dedicated buyers that you will hang out with each day via a live stream, while selling apparel. Current employees are treated like family, we have a blast, are super flexible and you will make great money paid weekly. Current streamers make between \$25-40 an hour and get paid weekly. LD Sales LLC. also offer additional benefits PTO, insurance stipends and monthly IRA matches as you progress with our company. For more information or to apply email: Dusty Barwald ldsalsmn@gmail.com

Olmsted County is now hiring for Solid Waste Projects Engineer & Eligibility Specialist and Public Health Nurse-Aging & Care Coordination. To learn more or to apply, visit: <https://www.governmentjobs.com/careers/olmsted>

GEOTEK is now hiring for Engineering, Office, Production-Filament Winding, Production-Pultrusion and Production-PUPI. For more information or to apply, visit: <https://geotek.com/careers/>.

Olmsted County is now hiring for Social Worker-Aging & Care Coordination, Election Assistant and Jury Attendant. For more information, visit: <https://www.governmentjobs.com/careers/olmsted?>

Beckley's is hiring delivery drivers. Beckley's is seeking a motivated delivery person good with customers and knowledgeable of the Rochester area. No CDL is needed. Must be able to pass a background check, must be able to read written communication to receive customer location details. There is no use of digital devices to complete work in this position. Job Description: Delivery of office supplies and office furniture to commercial customers. Hours 8:00 to 5:00 M-F. Must have a good driving record and pay \$18.00 to \$20.00 hour. To learn more or to apply, email Greg Schliesman at greg@beckleysinc.com

Metro by T-Mobile is now hiring for Retail Sales Representative. Requirements: High School diploma or equivalent, Strong English communication skills, ability to work flexible hours, friendly and outgoing personality and willingness and desire to learn. For more information or how to apply, text Metro123 to 22100 or email your resume to: hr@saifcomminc.com

Click the links below to see updated job lists for the local area. You may need to add a location or zip code. On some sites, you may also list the distance you are willing to travel and the type of job you are looking for. Be sure to follow all the steps to fill out and submit an online job application. Questions? Call 507.292.5152 or email: fdroch@wdimn.org

Public Service

Idealist.org

<http://www.idealist.org>

Minnesota Council of Nonprofits

<http://www.minnesotanonprofits.org>

Medical

Health Jobs Nation Wide.com

<http://www.healthjobsnationwide.com>

Mayo Clinic Jobs

<https://jobs.mayoclinic.org/>

Manufacturing and Trades

Manufacturing Jobs.com

<http://www.manufacturingjobs.com>

Information Technology (IT)

Dice.com

<https://www.dice.com>

Computer Jobs.com

<https://www.computerjobs.com>

Part-Time/Work from Home

Flexjobs.com

<http://www.flexjobs.com>

Rat Race Rebellion

<http://ratracerebellion.com>

General

Indeed

<https://www.indeed.com>

Rochester Post Bulletin

<http://www.postbulletin.com>

Minnesota Works

<https://www.minnesotaworks.net/>

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