

Location:	Meeting held via Zoom
Date:	Thursday, January 4th, 2024
Time:	1:30 PM – 3:00 PM

ATTENDEES

Jinny Rietmann (Executive Director), Samantha Draisey (Note Taker), Kortney Wobbe, Beth Christensen, Jim Kingsley, Mike Postma, Kyle Mullen, Megan Horton, Stacy Brumfield, Jenna Overland, Jakki Trihey, Armin Budimlic, Marv Urias, Brian Cashman, Phil Sayles, John Pugleasa, Aaron Benike, Chris Hanson, Barb Rechtzigel, Mustafa Abdille, Jim Root, Jeffrey Boyd, Joy Watson, Randi Callahan, Mike Bambrick, Jean Eaton, Vicki McKay

CALL TO ORDER

Jim Kingsley called the meeting to order; a quorum was determined present, and introductions were made. The meeting attendees participated in an icebreaker exercise.

APPROVAL OF AGENDA + MEETING MINUTES

Rick Gnemi made a motion to approve the January 2024 Workforce Development Board agenda and the December 2023 Workforce Development Board meeting minutes, as presented. Gnemi moved, Jean Eaton seconded, and the motion passed.

FISCAL REPORT

Not presented, no action taken.

I/WE DESIGNATION PRESENTATION

The City of Northfield was represented to receive their I/WE designation by Risi Karim, Assistant to the City Administrator of Northfield, MN. Karim gave a short presentation, and Stacy Brumfield explained the initiatives present in Northfield, including what they say has been learned while earning the designation.

Rick Gnemi made a motion to approve the formal I/We Designation to the City of Northfield. Gnemi moved, Vicki McKay seconded, and the motion passed.

REGIONAL WIOA PLAN UPDATES AND DISCUSSION

Breakout rooms with a mix of staff/board members were facilitated to discuss the Workforce Innovation and Opportunity Act (WIOA) regional plan currently being developed, with focus on how we can better increase our alignment with the state plan goals. These goals include how to increase coordination of workforce programming throughout our region, build employer-led industry-sector partnerships, and create a more inclusive, equitable, accessible, and proactive workforce system to serve all. Board members were also encouraged to attend the January 10th WIOA virtual planning session via Zoom, and complete the survey if they have not yet.

DIRECTOR'S REPORT

Jinny Rietmann provided the director's report. The 2024 Workforce Forum planning is moving along, and we are still seeking a diverse employer panel for the event.

OTHER AREA ACTIVITIES / UPCOMING MEETINGS

- No February Meetings
- March Workforce Development Board Meeting
 - Thursday, March 7th, 2024 - 1:30 PM (IN PERSON)
- 2024 Workforce Development Forum
 - Thursday, April 25th, 2024

A farewell to board member, Vicki McKay was given as she prepares to move out of state and resign from her position as the HR Director with Three Rivers. Her nominated replacement, Randi Callahan, Director of Community Supports with Three Rivers, will be presented at the March 2024 board meeting for approval on the roster.

There was no public comment. *The meeting adjourned.*

Respectfully submitted,
Samantha Draisey, Workforce Development, Inc.